REQUEST FOR AUTHORITY TO ISSUE A NOTICE OF AWARD TO PSOMAS, CONTRACT C-106992 FOR THE GRAND CANAL ECOLOGICAL RESTORATION AND PRE-DESIGN ENGINEERING ANALYSIS - TASK ORDER SOLICITATION (TOS) NO. 3-SWG-2007

RECOMMENDATION

Authorize the City Engineer to issue a Notice of Award to Psomas from the Pre-Qualified On-Call (PQOC) Civil Engineering Consultants List for the Grand Canal Ecological Restoration & Pre-Design Engineering Analysis for an amount not to exceed $150,000.

TRANSMITTALS


2. Copy of the PQOC Civil Engineering Consultant List at the time of distribution of the TOS No. 3-SWG-2007.

3. Copy of the Inter-Departmental Correspondence dated March 22, 2007, identifying the firms that have submitted proposals for TOS No. 3-SWG-2007.

4. Adopted Council Motion (CF 07-0439) accepting private funds for this project.

DISCUSSION

Background
On April 23, 2003, the Board of Public Works (BPW) authorized the City Engineer to advertise and issue a Request for Qualifications (RFQ) to provide Civil Engineering Consulting Services, on a pre-qualified, as needed basis and negotiate a Personal Services Contract with each of the selected firms. On March 10, 2004, the BPW approved the list comprised of 12 PQOC Civil Engineering Consulting firms (Transmittal No. 1).

Task Order Solicitation (TOS)
The purpose of this task order is to develop an Ecological Restoration & Pre-Design Engineering Analysis for the Grand Canal. Grand Canal is located within the Venice Community Plan area. This is a public canal with adjacent paralleling walkways. The City of Los Angeles (City) proposes to restore the Grand Canal between Washington
Boulevard and Ballona Lagoon (a total length of about 2,000 feet) with the purpose of improving the natural habitat value of the water and lands of the canal while providing appropriate flood protection, tidal flushing and public access. To reach this goal, the City desires to develop a Master Plan for restoration and long term maintenance.

**Record of Selection**

On February 13, 2007, TOS No. 3-SWG-2007 was distributed to the 11 consulting firms that were on the PQOC Civil Engineering Consultants List at the time of the solicitation (Transmittal No. 2).

On March 6, 2007, a mandatory Pre-Proposal meeting was held. Representatives of eight firms were present. Two members from the Grand Canal Advisory Committee were also present. On March 22, 2007, three proposals were received (Transmittal No. 3). A selection panel composed of two staff members from Bureau of Engineering evaluated the three proposals submitted by the consultants. After reviewing the proposals and ranking them according to the criteria, the selection panel was unanimous in determining that Psomas was the most qualified to perform the work under this task order. According to the selection criteria outlined in the TOS and also shown in the table below, Psomas demonstrated that they have a thorough understanding of the scope of this project, have qualified and experienced team members, have an overall understanding of the existing issues, have a good understanding of City procedures and practices, and offer the best value to the City.

The following Selection Criteria were used in evaluating the information presented in the proposals.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Final Selection Criteria</th>
<th>Max. Score</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Quality of the proposal in meeting the budget and objectives of the solicitation.</td>
<td>20</td>
<td>20%</td>
</tr>
<tr>
<td>2</td>
<td>Capability of the Project Team to provide the Scope of Services as demonstrated by the solicitation response and interview. A key element will be the Project Team’s and/or individual Team member’s experience as it relates to the scope and budget of this project.</td>
<td>50</td>
<td>50%</td>
</tr>
<tr>
<td>3</td>
<td>Ability to effectively coordinate with City staff, stakeholders and any other on-going project work.</td>
<td>20</td>
<td>20%</td>
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<tr>
<td>4</td>
<td>Project Team’s knowledge of the City facilities, procedures and practices.</td>
<td>10</td>
<td>10%</td>
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Minority Business Enterprise/Women Business Enterprise/Other Business Enterprise (MBE/WBE/OBE) Subcontractor Outreach Program

This Task Order is subject to the MBE/WBE/OBE Subcontractor Outreach Program requirements. The City has set anticipated participation levels of 12 percent and 2 percent for MBE and WBE, respectively. During the procurement phase of the contract, Psomas complied with the Good Faith Effort documentation requirements.

On this particular Task Order, the following firms are proposed to be utilized by the consultant:

Gender/Ethnicity Codes:

- AA = African American
- HA = Hispanic American
- SAA = Subcontinent Asian American
- APA = Asian Pacific American
- C = Caucasian
- NA = Native American
- M = Male
- F = Female

<table>
<thead>
<tr>
<th>Listed Subconsultants</th>
<th>MBE/WBE/OBE</th>
<th>Gender/Ethnicity</th>
<th>(%) of Task</th>
<th>Task Order Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Philip Williams &amp; Associates, Ltd.</td>
<td>OBE</td>
<td>M/C</td>
<td>27.5</td>
<td>$34,516</td>
</tr>
<tr>
<td>E. Esposito Env. P &amp; D*</td>
<td>OBE</td>
<td>F/HA</td>
<td>13.9</td>
<td>$17,320</td>
</tr>
<tr>
<td>Maser Consulting P. A.</td>
<td>OBE</td>
<td>M/C</td>
<td>15.4</td>
<td>$19,245</td>
</tr>
<tr>
<td>Entrix</td>
<td>OBE</td>
<td>M/C</td>
<td>2.3</td>
<td>$2,933</td>
</tr>
<tr>
<td>MBC Applied ES</td>
<td>MBE</td>
<td>M/HA</td>
<td>2.4</td>
<td>$3,000</td>
</tr>
</tbody>
</table>

Total MBE Participation 2.4 $3,000
Total WBE Participation
Total OBE Participation 59.3 $74,014
Total Subconsultants $77,014
Prime $47,390
Total Task (Including Prime) $124,904
Contingency $25,096
Total Task Order, not to exceed $150,000

* Certification Application for MBE is in process

The Grand Canal Ecological Restoration and Pre-Design Engineering Analysis project requires particular expertise and local knowledge not included in the original list of subconsultants in the Psomas contract C-106992. The project requires particular biological skills and knowledge of western Los Angeles wetlands as well as unique experience in hydrologic/tidal modeling in this particular system. The particular subconsultants listed above have local knowledge and experience working in the...
Venice Canals, and have done work on this specific project in the past. Building such a model from scratch would be a very expensive undertaking well beyond the resources available. The original subconsultants listed by Psomas do not possess these skills nor do they have the particular local knowledge and experience critical to the success of this project. Although Psomas did not meet the MBE/WBE participation goals set for this task order, they have provided the City with a utilization plan that would meet the MBE/WBE goals for the total of the task orders issued to date under this contract. The deviation from this task order would not impact the overall MBE/WBE participation levels significantly. All of the subconsultants providing services on this task order have been added by Psomas, with the approval of the City.

The participation levels noted above are estimates based on the current understanding of the scope of services as described in the TOS. Actual participation levels may change slightly as work progresses and actual resource needs are better defined. Participation levels may also change slightly if there are changes in personnel during the course of the work with different hourly rates or cost of living adjustments. It should be noted that one of the subconsultants, E. Esposito Env. P & D, is qualified for MBE/WBE status, and is in the process of obtaining certification. If they receive certification in a timely fashion, their service may increase MBE/WBE participation substantially.

**Contractor Performance Evaluation**
In accordance with the City of Los Angeles Administrative Code, Division 10, Chapter 1, Article 13, the appropriate City personnel responsible for the quality control of this personal services contract shall submit Contractor Performance Evaluation Reports to the Bureau of Contract Administration, Special Research and Investigation Section upon termination of the Contract.

**STATEMENT AS TO FUNDS**

The City Council has accepted a donation of $150,000 from LNR-Lennar Washington Square, LLC to fund this planning study (Transmittal No. 4). The total expenditure for this Task Order No. 3-SWG-2007, including $25,000 contingency, is not to exceed $150,000. Funding is available in the Engineering Special Services Fund 682-50 Account No. A211 titled “Grand Canal Restoration Private”.
Department of Public Works
Bureau of Engineering
Report No. 1

July 2, 2007
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( MPB PLR WHH )

Report reviewed by:
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Stormwater Group

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Statement as to Funds Approved by:

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Date: 6/28/07

SSS/05-2007-0095.SWG.fdc

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Respectfully submitted,

Gary Lee Moore
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City Engineer