



ERIC GARCETTI  
MAYOR

CITY OF LOS ANGELES  
CALIFORNIA  
**Addendum No. 3**  
July 15, 2014



**Los Angeles Convention Center (LACC)  
Renovation and Expansion Project**  
**Task Order Solicitation No. 0001 (Work Order No. E190777A)**

All consultants on the Bureau of Engineering 2014 Pre-Qualified (PQOC) Architectural On-Call List for Architectural and Related Professional Services are required to acknowledge receipt of this addendum by email reply.

This addendum consists of this three-page transmittal containing additional questions and answers from the Mandatory Pre-Submittal Meeting held June 23, 2014 at the Los Angeles Convention Center, as well as, other submitted questions and their answers.

Consultants are hereby notified of the following questions and answers:

**I. MODIFICATIONS TO TASK ORDER SOLICITATION:**

No changes

**II. MODIFICATIONS TO COMPETITION BRIEF:**

Section XI "Submission Requirements" has been changed. **Stage I, Item k** has been added and is highlighted in yellow for clarity:

k. **Section 11 – Vision of Sustainability:** Provide a summary narrative to articulate the team's vision for demonstrating sustainability in the project design. Given the commitment of the City to sustainably designed, environmentally sensitive, and climate-adaptive infrastructure, and the highly visible nature of the project, locally, nationally and internationally, provide the team's approach to these principles and how the team proposes to demonstrate the City's commitment.

**III. MODIFICATIONS TO ATTACHMENTS 1-9:**

No changes

**IV. MISCELLANEOUS: Questions & Answers**

1. **If the on-call architect (currently considered Prime Consultant) teams up with another architectural firm with more relevant experience in convention centers and said firm assumes the mantle of the "Prime Consultant", would the on-call architect WBE certification count towards the MBE/WBE sub-consultant utilization percentage?**
  - a. Yes, the WBE certification would count for the future design contract in that scenario because the current WBE would become a sub-consultant. For Stage II, the WBE Prime would still be the Prime Consultant, so certification would not count.



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GARY LEE MOORE, PE, ENV, SP  
CITY ENGINEER

### Los Angeles Convention Center (LACC) Renovation and Expansion Project

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2. **In the above scenario could the on-call architect remain "Architect of Record/ Executive Architect"- being in this case the local/Los Angeles based firm and other architectural team member (out of town firm) be the "Prime Consultant" and the "Design Architect"**
  - a. The Architect of Record should be the Prime Consultant for the future design contract.
  
3. **Can the two Pei-Cobb-Freed Entrance Halls/Rotundas be replaced as part of the proposed design?**
  - a. There are currently no limitations except as otherwise listed in the TOS, but the goal is to spend future construction spending efficiently.
  
4. **My firm is trying to conduct the BIP outreach via BAVN and was not able to find the TOS from which to generate the outreach. According to the BAVN BIP walkthrough (PDF), a search for the TOS is performed, then a search for subcontractors who can be outreached. After various combinations my firm still cannot reach out to subcontractors. Please help. Is there a BAVN number my firm should be searching for?**
  - a. BIP Outreach is not through BAVN. Please see various questions addressing this issue in Addendum 2, including Question 19.
  
5. **At the pre-submittal meeting it was mentioned that "some of each of the following" in Article E.2(a) should be interpreted to mean at least one in each category (MBE, WBE, etc.) for each of the trades being added or substituted (MEP, food consultant, etc.). Please confirm.**
  - a. This is confirmed for the addition of sub-consultants. Substitutions are not anticipated and would require approval of the Board of Public Works. Also see Addendum 2, Question 19.
  
6. **Does outreach need to be conducted using BAVN (similar to the original BIP Outreach) or is simple email correspondence enough for this specific effort since it is in response to a TOS and not a public RFQ?**
  - a. See Addendum 2, Question 19.
  
7. **Does the City expect to complete any community outreach on this project? If so, how will the consultant team be expected to partake in the process?**
  - a. Community outreach will be performed by various entities including the design architect team. Proposed teams should include community outreach capability.
  
8. **Are you able to disclose who will be on the Phase 1 selection jury?**
  - a. The jury will be comprised of City staff.



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9. **We have the required convention center experience. Is it possible to include comparable project references for our conference centers, visitor centers, events centers, special events spaces, etc., as we find most firms may not have three current convention center references?**
  - a. Reference requirements for the Prime Consultant for the future design contract are listed in Section XI "Submission Requirements" of the Competition Brief. Stage I, Section 4 requests at least three convention center references. If contact references for completed projects no longer work for the convention center, you can list them at their current location or find another person able to speak to the experience. If three references are not possible, up to one may be substituted with a similar type of project.
  
10. **May we be given Schedule A and Schedule B in Microsoft Word to add all sub-consultant firms to the list? The PDF file is limited.**
  - a. Schedule A and B are not issued as Microsoft Word files, due to previous complications from firms changing the forms.
  
11. **If our team composition exceeds the anticipated WBE performance level, will the City consider this in light of other areas (i.e., MBE/SBE/EBE/DVBE) that may be under the anticipated performance levels?**
  - a. Per Section II(D) of the TOS, proposals will be evaluated based upon "efforts to meet the City Business Inclusion Program sub-consultant outreach and anticipated participation levels as listed in Section XII of this Competition Brief."

Sincerely,

Digitally Signed By Ted Allen at 8:56 am, Jul 15, 2014

Ted Allen, Deputy City Engineer  
Department of Public Works  
Bureau of Engineering