June 10, 2010

Bonnie Teaford, Director
Department of Public Works
City of Burbank
333 East Olive Avenue
P.O. Box 6459
Burbank, CA 91510-6459

Dear Ms. Teaford:

LETTER OF MAP REVISION (LOMR) APPLICATION FOR SUN VALLEY WATERSHED

The City of Los Angeles (CLA) is requesting that the City of Burbank (CB) sign the Overview and Concurrence Form (see attached) for the Sun Valley LOMR as required under Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP). A copy of this letter dated February 24, 2010 was cc’d to the CB from FEMA.

In March 2007, the California Department of Water Resources (DWR) conducted a Community Assistance Visit (CAV) to the CLA. The purpose of this visit was to ensure that the City’s floodplain management program is in compliance with NFIP regulations and in good standing with the Community Rating System (CRS). One of the significant findings in the August 2007 DWR Report was a requirement for the City to undertake a floodplain study for the Sun Valley Watershed Area (SVWA), and file a LOMR application before the specified deadline.

The CLA has hired a consultant and completed an extensive floodplain analysis of the SVWA, and this comprehensive study has resulted in an increase in the Special Flood Hazard Area (SFHA) that includes both the CLA and the CB. The SFHA is the area that is subject to inundation by the 100-yr base flood (1-percent-annual-chance). As a result of the CAV, the CLA is applying for a LOMR from FEMA to revise the SFHA on FEMA’s Flood Insurance Rate Maps (FIRMs) for the SVWA.
Since this proposed revision to the FIRM will create an impact within the jurisdiction of the CB, FEMA is requiring that the CLA notify the CB of the findings.

On May 5, 2010, my staff met with Mr. Sean Corrigan and Mr. Ricardo Sanchez of your office to review the proposed flood maps and the hydraulics and hydrology reports prepared by the CLA’s consultant for this LOMR application. At the meeting it was determined that the impact of this LOMR application to the CB will be limited to the Burbank Airport, and the privately owned shopping center located at 10950 and 10970 Sherman Way, Burbank, CA 91505. Subsequently, with assistance from Mr. Corrigan and Mr. Sanchez, my staff met with the representatives of the Burbank Airport and also contacted the property manager of the shopping center, HRB Plaza Del Sol, LLC, to inform them of the proposed changes to the FIRMs that may have an impact to their property.

At this time, I am requesting that the CB sign the form as attached, so the CLA can continue to process the LOMR application as required by the 2007 CAV to maintain our CRS rating and to provide continuous insurance discounts to the residents. Please return the signed form no later than June 28, 2010

If you have any questions or concerns about the LOMR application, please contact Mr. Romano Galassi at (213) 847-0405.

Sincerely,

Gary Lee Moore, P.E.
City Engineer

Attachment

cc: Olga Ayala, CD6
Tonya Durrell, PAO
Michael Brown, BOE
Susan Shu, BOE
Romano Galassi, BOE
Cynthia McKenzie, FEMA
A. REQUESTED RESPONSE FROM DHS-FEMA

This request is for a (check one):

☐ CLOMR: A letter from DHS-FEMA commenting on whether a proposed project, if built as proposed, would justify a map revision, or proposed hydrology changes (See 44 CFR Ch. 1, Parts 60, 65 & 72).

☒ LOMR: A letter from DHS-FEMA officially revising the current NFIP map to show the changes to floodplains, regulatory floodway or flood elevations. (See 44 CFR Ch. 1, Parts 60, 65 & 72)

B. OVERVIEW

1. The NFIP map panel(s) affected for all impacted communities is (are):

<table>
<thead>
<tr>
<th>Community No.</th>
<th>Community Name</th>
<th>State</th>
<th>Map No.</th>
<th>Panel No.</th>
<th>Effective Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>480301</td>
<td>City of Katy</td>
<td>TX</td>
<td>480301</td>
<td>0005D</td>
<td>02/08/83</td>
</tr>
<tr>
<td>480287</td>
<td>Harris County</td>
<td>TX</td>
<td>48201C</td>
<td>0220G</td>
<td>09/28/90</td>
</tr>
<tr>
<td>0082054</td>
<td>City of Burbank</td>
<td>CA</td>
<td>06037C</td>
<td>1528F</td>
<td>9/26/08</td>
</tr>
</tbody>
</table>

2. a. Flooding Source:

   b. Types of Flooding: ☒ Riverine    ☐ Coastal    ☐ Shallow Flooding (e.g., Zones AO and AH)
      ☐ Alluvial fan    ☐ Lakes    ☐ Other (Attach Description)

3. Project Name/Identifier:


5. Basis for Request and Type of Revision:

   a. The basis for this revision request is (check all that apply)

      ☒ Physical Change    ☒ Improved Methodology/Data    ☐ Regulatory Floodway Revision    ☒ Base Map Changes
      ☐ Coastal Analysis    ☐ Hydraulic Analysis    ☒ Hydrologic Analysis    ☒ Corrections
      ☐ Weir-Dam Changes    ☐ Levee Certification    ☐ Alluvial Fan Analysis    ☒ Natural Changes
      ☒ New Topographic Data    ☐ Other (Attach Description)

   Note: A photograph and narrative description of the area of concern is not required, but is very helpful during review.

   b. The area of revision encompasses the following structures (check all that apply)

      Structures:    ☐ Channelization    ☐ Levee/Floodwall    ☒ Bridge/Culvert
                     ☐ Dam    ☒ Fill    ☐ Other (Attach Description)
C. REVIEW FEE

Has the review fee for the appropriate request category been included?

□ Yes  Fee amount: $ __________

□ No, Attach Explanation

Please see the DHS-FEMA Web site at http://www.fema.gov/plan/prevent/tfm/frm_fee.shtm for Fee Amounts and Exemptions.

D. SIGNATURE

All documents submitted in support of this request are correct to the best of my knowledge. I understand that any false statement may be punishable by fine or imprisonment under Title 18 of the United States Code, Section 1001.

Name: ____________________________  Company: ____________________________

Mailing Address: ____________________  Daytime Telephone No.: ____________  Fax No.: ____________

E-Mail Address: _______________________  Date: ____________________________

Signature of Requester (required): __________________________

As the community official responsible for floodplain management, I hereby acknowledge that we have received and reviewed this Letter of Map Revision (LOMR) or conditional LOMR request. Based upon the community's review, we find the completed or proposed project meets or is designed to meet all of the community floodplain management requirements, including the requirement that no fill be placed in the regulatory floodway, and that all necessary Federal, State, and local permits have been, or in the case of a conditional LOMR, will be obtained. In addition, we have determined that the land and any existing or proposed structures to be removed from the SFHA are or will be reasonably safe from flooding as defined in 44CFR 65.2(c), and that we have made this determination.

Community Official's Name and Title: ____________________________  Community Name: ____________________________

Mailing Address: ____________________  Daytime Telephone No.: ____________  Fax No.: ____________

E-Mail Address: _______________________  Date: ____________________________

Community Official's Signature (required): ____________________________

CERTIFICATION BY REGISTERED PROFESSIONAL ENGINEER AND/OR LAND SURVEYOR

This certification is to be signed and sealed by a licensed land surveyor, registered professional engineer, or architect authorized by law to certify elevation information, data, hydrologic and hydraulic analysis, and any other supporting information as per NFIP regulations paragraph 65.2(b) and as described in the MT-2 Forms Instructions. All documents submitted in support of this request are correct to the best of my knowledge. I understand that any false statement may be punishable by fine or imprisonment under Title 18 of the United States Code, Section 1001.

Certifier's Name: ________________________________  Company Name: ________________________________

License No.: ________________________________  Expiration Date: ________________________________

Telephone No.: ________________________________  Fax No.: ________________________________

Signature: ________________________________  Date: ________________________________

Ensure the forms that are appropriate to your revision request are included in your submittal.

Form Name and (Number)  Required if...

□ Riverine Hydrology and Hydraulics Form (Form 2)  New or revised discharges or water-surface elevations

□ Riverine Structures Form (Form 3)  Channel is modified, addition/revision of bridge/culverts, addition/revision of levee/floodwall, addition/revision of dam

□ Coastal Analysis Form (Form 4)  New or revised coastal elevations

□ Coastal Structures Form (Form 5)  Addition/revision of coastal structure

□ Alluvial Fan Flooding Form (Form 6)  Flood control measures on alluvial fans

Seal (Optional)