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**M 100 UTILITY COORDINATION**

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M100 UTILITY COORDINATION

Utility Coordination (M100); Bureau of Engineering Manual text will not be numbered for General Provisions Figure GP1. It is included here as an interim reference for the Bureau of Engineering until such time when the text information relative to policy and procedure for Utility Companies substructure coordination is formally re-edited for the Manual as Chapter M100.

It is:

TENTATIVE; SUBJECT TO CHANGE
M A N U A L    T I T L E

1 9 8 7    U T I L I T Y    C O O R D I N A T I O N    P R O C E D U R E    M A N U A L

including an Addendum listing phone numbers and addresses of Utility Companies and
Contractors for Notification purposes

January 30, 1987
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UTILITY COORDINATION RESPONSIBILITIES

The Utility Coordination Section performs two main functions, utility notification and utility coordination, AFTER project plans are signed. (Prior to plan signing, utility coordination has the responsibility of the Design Office as outlined on Page 3).

1. UTILITY NOTIFICATION

This Section notifies the utility companies involved in many of the City's Public Works projects designed by this Bureau. A series of three notices are sent to the utility companies for all projects that are awarded.

The First Notice is sent out approximately six months prior to scheduled bid date. It gives the scheduled bid date, and requests a written commitment and a detailed description of any utility work required by the proposed project.

The Second Notice is mailed at the time the project is advertised. This notice orders the companies to complete any of its work necessary to accommodate our project.

The Third Notice is mailed out the day the Board awards the contract. This notice serves to alert the companies of imminent work by our contractor.

The information returned by the companies, in reply to our First Notice, is compiled in the Summary of First Notice Replies for each project. After being checked by a utility coordinator, this information is forwarded to the Project Engineer for his review and comments. After the Project Engineer has approved the summary it is included with the bid documents and distributed to the Bureau of Contract Administration, the Design Office, utility companies and other interested parties.

COMMENTARY

Originally, First Notices were mailed out as soon as plans were signed. The companies knew that it might be 2 to 3 years before we advertised the project and, in some cases, projects were abandoned. Therefore, they gave our plans a cursory check or did not bother to obtain our plans and, not knowing what their requirements might be in 2 to 3 years, their replies were seldom reliable. After discussing this problem with the companies it was agreed that First Notices would be mailed closer to the bid date. A First Notice mailed out six months prior to bid date allows the companies adequate time to obtain our plans, give a proper reply to our inquiries on the notice, design their proposed new facilities and on most jobs, to perform their work ahead of our contractor. Whenever the First Notice information is over one year old and the job has not been advertised, a Supplemental First Notice is mailed out and the companies are requested to update their replies.

2. UTILITY COORDINATION

The Utility Coordinators are responsible for the following activities:
a) Review all project plans **AFTER** they are signed. (This involves logging the presence of all utilities shown on the plans). Try to anticipate obvious problems created by grade changes, narrow parkways, power undergrounding vs. Overhead, and necessary tree removals which will interfere with pole relocation work, etc.

b) Review the Summary of First Notice Replies for each project. (These companies furnish information on their existing facilities, proposed improvements, and scheduling. They also tell us of any coordinated work they anticipate.)

c) If a major utility coordination problem becomes apparent prior to project advertisements, arrange a meeting with the companies involved, designers, and the Specifications Section so that a schedule acceptable to the City may be worked out and included on the plans or in the Special Provisions. (Most of the coordination problems are occasioned by large grade changes and major utility company installations).

d) When a job is advertised, review the utility company replies and log in the Second notice file. Then contact these company which indicated; they would complete reallocations prior to cur bid date and check the status of their work. If the company has not completed its work and it appears that our contractor may be delayed, then prepare a supplement to the First Notice summary and distribute to all prospective bidders. (If this work will require extensive coordination, an addendum to the specifications is prepared and distributed to all prospective bidders.)

e) When a job is awarded, review the Second Notice file and determine whether a pre-construction utility coordination meeting is needed. Then prepare a list of parties who have facilities or interests in the job. Contact the contractor to set up a time and place for the meeting and notify all other parties. Also, arrange meeting upon request of any interested party (i.e. designer, utility company, contractor, etc.).

At the meeting, introduce the contractor to the personnel of the various utility companies and City departments and bureaus with whom he may be dealing during construction. Request the utility company representatives to explain and clarify their proposed work and; to indicate the time required or anticipated completion date. Request the representatives to provide plans of any facilities not shown on our plans.

Discuss any necessary coordinated work and establish a tentative schedule which will minimize delays. (The coordinator is often asked to suggest a schedule or act as an arbitrator whenever a conflict arises.)

Minutes of the meetings are handwritten or transcribed from tape-recording. Copies of the Minutes are usually distributed to all who attended the meeting within 2 weeks.

f) After construction starts, utility interference problems may arise due to unforeseen problem, failure of parties to meet target dates,
and erroneous elevation and location information. When informed of major interference, the Utility Coordination Section, in accordance with S006-0269, arranges a meeting with the interfering party, the designer, the Change Order Section, inspector, and the contractor to resolve the problem.

Minor interference problems are usually resolved by calling the parties involved and reminding them of prior commitments or of City accepted procedures used on other projects.

The coordinator may visit the projects periodically to make sure that minor problems do not become major problems.

RESPONSIBILITY OF THE DESIGNERS (Project Engineer)

All preliminary utility coordination is the responsibility of the Design office. This includes:

1. Searching known records for existing utilities in the area of the improvement and indicating these utilities on the design plans.

2. When major utility relocation will be required to accommodate a proposed improvement, check with utility companies regarding their future plans and right-of-way requirements. Provide for coordinated construction when necessary.

3. Checking excavation permit applications to insure that proposed utility construction will not interfere with proposed City projects.

4. Ordering potholes when substructure maps do not supply sufficient information to assure clearance. Many conduits are placed by boring methods and, therefore, it is not uncommon to find a utility a foot or more out of alignment.

5. Furnishing utility companies copies of preliminary plans.

6. The Utility Coordination Section will forward the summary of First Notice Replies to the Project Engineer for review and comment. The Project Engineer shall carefully review and be in total agreement with the summary of First Notice Replied before they are included in the bid documents.

Occasionally, an unidentified pipeline creates an interference. If the designer cannot find it on the substructure map, a coordinator upon request will contact the utilities for assistance in identifying the pipeline. If the pipeline remains unidentified, the Project Engineer has various options, some of which are listed below:

1) Order the contractor in accordance with change order procedure to tap the line to determine if it is in use or abandoned. If abandoned, he can order removal by the contractor using proper abandonment procedures for any portion not removed.
2) If the line is in use and ownership can be established, he can order removal or relocation by the owner.

3) The designer may redesign when feasible to clear the interfering pipeline.

The coordinator upon request will assist the designer by explaining established City policy and practices and they can furnish names and phone numbers of utility representatives. Utility Coordination section may be contacted in the Construction Division, extension 53891.

**PLAN CHECK PROCEDURE**

**Step by Step Procedure for Coordinator**

1. Plans are received (normally brought in by some one from the Estimating Section)

2. A "Status card" is filled out with certain information, such as:
   a. Date plans were reviewed (received)
   b. Date plans were signed by the City Engineer
   c. In the lower portion of said card, fill out the following:
      1. Division/District
      2. Division number
      3. Designer name and phone number
      4. Limits of Project
      5. Title Project
      6. Work Order Number (A'll or W.O.)
   
      d. While reviewing the plans, note all the utilities shown and give attention to those that might conflict with the project. Note special items of interest on the status card and highlight items in yellow which might be of special interest.

3. After the plans have been checked, roll the plans from left to right and sign one corner outside of 1st page to indicate that the plans have been checked by the Utility Coordinating section.

4. Return plans to Civil Engineer, Estimating Section.
### SAMPLE

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<th>R/W</th>
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<td>ORD. OF INT.</td>
<td>FIELD MEET</td>
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<td>TENT. BID</td>
<td>2ND NOTICE</td>
<td>OK TO AWARD</td>
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<tr>
<td>2ND 1ST NOTICE</td>
<td>BID DATE</td>
<td>OK EARLY ST.</td>
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<td>TENT. BID</td>
<td>CONTR. AWARD</td>
<td>CONTR. EXEC.</td>
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<td>AMOUNT</td>
<td>CONST. ST</td>
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| W&P. W.S. |
| W&P. U.G. |
| W&P. O.H. |
| SCG |
| ST. LTG. |
| PIT |
| GEN. TEL. |
| SCRTD |
| DPUT |
| SCE |

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<tr>
<td>PLANS</td>
<td>ST. P-</td>
<td>SEW. D-</td>
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**TITLE:** SB-300; Croesus Avenue - 92nd Street To 97th Street

Limits    Are sometimes placed on the back of the card either verbally or graphically. A reduced copy of the key map from sheet 1 of the project plans is desirable on the back of the card.
UTILITY NOTIFICATION SHEET

JOB TITLE

__________ ON ______________ DUE____________________ ORDER NUMBER_____

1. Dept. Water & Power, Underground
2. Dept. Water & Power, Water System
3. Dept. Water & Power, Overhead


5. Bureau of Street Lighting
6. Pacific Telephone Company
7. So. Calif. Rapid Transit District

10. Access
11. Alhambra, City of
12. American Cable Systems, Inc.

13. AMTRAK Corporation
14. ARCO Oil & Gas Company

15. B.P. North America Trading

16. Beverly Hills, City of
17. Beverly Hills, City of Water Dept. Company

18. Buenavision Telecommunications
20. Calmat Company
21. Century Cable TV
22. Champlin Petroleum Company
23. Champlin Petroleum Co. (Refinery)
24. Chevron USA, Inc.
25. Communicon, Inc.

26. Community Redevelopment Agency Inc.
27. Copley/Colony Harbor Cablevision
28. Culver City Bus Line
29. Culver City, City Hall
30. Dominguez Water System
31. Dow Chemical USA
32. Eagle Rock System
33. Edgington Oil Company, Inc.
34. Exxon

35. Fletcher Oil & Refining Company
36. Four Corners Pipeline Co. (ARCO)
37. GATX Terminals

38. General Telephone Co., San Fernando
39. General Telephone Co., Santa Monica
40. Glendale, City of
41. Golden Eagle Refining

42. Golden West Refining
43. Harbor Belt Line Rail
44. Harbor Steam Plant
45. Hawthorne, City of
46. King Videocable Company
47. Las Virgenes Mun. Water District
48. LA County Communications Dept.  
49. LA County Facilities Mngmnt. Dept.  
50. LA County Floods Control District  
51. LA County Public Works  
52. LA County Water Works  
53. Metropolitan Water District (The)  
54. Mobil Oil Corporation  
55. National Metal and Steel Company  
56. Pacific Coast Gas Company  
57. Phillips Oil Company  
58. Sammons Communications, Inc.  
59. San Fernando, City of  
60. Santa Monica, City of  
61. Santa Monica Water Division  
62. Santa Monica System  
63. Shell Oil Company  
64. Shelter Media, Inc.  
65. Sherman Oaks System  
66. So. Pasadena, City of  
67. Southern California Edison Co.  
68. Southern California Water Co.  
69. Southern Pacific Pipeline, Inc.  
70. Southern Pacific Transportation Co.  
71. Sun Exploration and Production  
72. Times Mirror Dimension Cable TV  
73. Telesystem/Falcon Company  
74. Texaco, Inc.  
75. Time Oil Company  
76. Torrance Water Dept.  
77. UNOCAL (Union Oil of California)  
78. U.S. Army Corps of Engineers  
80. Union Pacific R.R.  
81. United Cable TV of LA, Inc.  
82. Valley Cable TV, Inc.  
83. West Rosecrans Gasoline Co.  
84. Western Fuel Oil Company  
85. Western Union Telegraph Co.  
86. ______________________  
87. ______________________  
88. ______________________  
89. ______________________
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<th>Time Frame</th>
<th>Action Description</th>
<th>Timeline Details</th>
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<tr>
<td>0 Month</td>
<td>SEND FIRST-NOTICE</td>
<td>APPROXIMATELY SIX MONTHS PRIOR TO BID DATE</td>
</tr>
<tr>
<td>1 Month</td>
<td>REPLIES TO FIRST-NOTICES RECEIVED</td>
<td>SHOULD BE WITHIN THIRTY DAYS AFTER MAILING OF FIRST-NOTICES</td>
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<tr>
<td>11/2 Month</td>
<td>SUMMARY OF REPLIES COMPLETED</td>
<td>APPROXIMATELY FORTY-FIVE DAYS AFTER MAILING OF FIRST-NOTICES</td>
</tr>
<tr>
<td>5 Months</td>
<td>SECOND NOTICE SENT</td>
<td>WHEN PROJECT IS ADVERTISED APPROXIMATELY THIRTY DAYS BEFORE BID DATE</td>
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<tr>
<td>6 Months</td>
<td>BID DATE</td>
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<tr>
<td>7 1/2 Months</td>
<td>THIRD-NOTICE SENT</td>
<td>AT TIME OF CONTRACT AWARD APPROXIMATELY FORTY-FIVE DAYS AFTER BIDS ARE RECEIVED</td>
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<td>8 Months</td>
<td>RECONSTRUCTION MEETING HELD</td>
<td>WITHIN TWO WEEKS AFTER AWARD DATE</td>
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<tr>
<td>8 1/4 Months</td>
<td>CONTRACT EXECUTED</td>
<td>WITHIN THREE WEEKS AFTER AWARD OF CONTRACT &amp; A MAXIMUM OF THIRTY DAYS</td>
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<tr>
<td>8 1/2 Months</td>
<td>NOTICE TO PROCEED</td>
<td>ISSUED BY THE BOARD OF PUBLIC WORKS AFTER CONTRACT IS EXECUTED</td>
</tr>
<tr>
<td>8 3/4 Months</td>
<td>START CONSTRUCTION</td>
<td>WITHIN FIFTEEN DAYS AFTER NOTICE TO PROCEED IS ISSUED</td>
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PROCEDURE FOR FIRST NOTICE

FIRST NOTICE

Send First Notice six (6) months before Bid Opening. A First Notice is mailed out 60 days prior to summary completion day as shown on the monthly project status report. Check posted mailing on the office calendar.

PURPOSE

A First Notice informs the Utility Companies of a proposed project and requests the companies to review the project effect on their facilities. The Utility Company responds by noting on the First Notice what is affected and returning this information to our office.

PROCEDURE

The following procedure is directed to the clerical staff in the Utility Coordination Section.

(SEE SAMPLE OF FIRST NOTICE)

FIRST NOTICE: Utility Coordinator will let you know when a "First Notice" is to be issued on a certain job. They will give you the "Job Card," you then will make a "Job Folder, "Utility Notification Sheet," and type out a "First Notice," all information on typing out a "First Notice" is taken from "Job Card" (SEE SAMPLE OF FIRST NOTICE). The Division Number lets you know what utility company gets a copy of the notice. Once you know that, notices are ready to be mailed out (SEE MAILING DISTRIBUTION OF FIRST NOTICE). Five (5) extra copies of First Notices are kept in the folder, in case late requests are needed to be sent out. Only "First Notice" folders are kept in "waiting replies" drawer.

JOB CARD: A red mark is placed in the first square box (below right) and the date notice was sent out. Tentative bid date is marked on card. The card is then filed.

UTILITY NOTIFICATION SHEET: Is needed to be with First Notice so that when a utility company has answered the notice, you then cross-out that utility company on the Utility Notification Sheet. This sheet keeps you informed on who has answered and who has not.

COPIES: Make copies as required per "Mail Distribution List" on page 21.
The Department of Public Works is scheduling the following improvements:

Job Title: SB-300: Midvale Ave. - 1st Alley S/O National B1., to Queensland Street.
Job No. W.O. 81218 Plan No. D-28516(2) Tentative bid date: 10-15-86

Work to be performed: Reconstruct pavement 2’ on each side of Midvale between 1st Alley S/O National Blvd., to Queensland St., with 4” A.C. pavement on 4” C & B. Remove 1” A.C. pavement in center portion of street and overlay with 2” A.C. pavement. Construct new curb, gutter, concrete alley intersection and concrete driveways. Maximum depth of excavation at gutter is 10” plus 6” of scarification. Please fill out the following and return one copy to the City Engineer by June 16, 1986.

Your replies will be transmitted to prospective bidders and used in coordinating this project. Please be sure the information is complete.

Failure to reply may deprive you of the protection provided for in the Standard Specifications. Check the applicable answers - add additional information below or on the back if necessary.

Div.: 1531
Page: 42-A5

We the undersigned,

(1) Have prior rights and will submit proof to your office within 30 days.

(2) Do not have installations within the improvement area.

(3) Have installations that will definitely not require relocation but will mark them upon request.

(4) Have facilities that will definitely be affected.
   (a) The following work is contemplated: (Explain fully below or attach sheet).
   (b) Estimated working days required for construction
   (c) Construction can start on

(5) Our work will require coordination with the contractor. (Explain fully below or attach sheet). Estimated working days of coordinated work of the contractor

For Paving Clearance Call _______________ Phone _______________ Station _______________ 
Company _______________ Phone No. _______________ 
By _______________ Date _______________.

Note: For information call 485-3891
Return one copy to City Engineer
Room 860 City Hall East
200 N Main St. L.A. CA 90012
Attention: Utility Coordination Section
PROCEDURE  
SUMMARY OF FIRST NOTICE REPLIES

Mail a late request to and/or contact by telephone all utility companies which have not replied to "First Notice" by the reply date indicated on the notice which is usually 30 days after notice mailing date. Replies are usually received within 30 days after the mailing date. The Utility Coordinator shall review the replies to the First Notice for the following items:

1) Analyze impact of proposed project on utility companies.

2) Review replies to First Notice for agreement of utility work specified on the plans.

3) Verify all utility work required to be completed prior to start of project construction.

4) Review all coordinated work requirements between utility companies and the City contractor.

5) For sewer and storm drain projects;
   a. Verify any utility interference.
   b. Review any possible conflicts with catch basins, power poles, electroliers, traffic signals and fire hydrants.
   c. Note any special utility support requirements.

6) For street reconstruction or widening projects:
   a. Verify depth of excavation for possible interference with existing utilities.
   b. On street widening projects review reallocations of power poles, water meters, electroliers, traffic signals and fire hydrants.

After reviewing the replies to the First Notice, the Utility Coordinator shall prepare an undated "Summary of First Notice Replied". (See Example of Summary Page 13). A copy of the undated Summary is sent to the Design Engineer requesting comments within five days. (See attached Transmittal Letter on Page 16). The Utility Coordinator should contact the Design Engineer three to four days after copy of Summary is sent and asks if comments are forthcoming.
After resolution of any comments by the Utility Coordinator, the summary is revised, if necessary, and dated. Record Summary completion date on Job Status Card. Make 20 copies of summary and distribute. (see Summary Distribution Procedure Page 15).
SUMMARY OF FIRST-NOTICE REPLIES

Bidders are advised that project plans usually depict the location of substructures as they existed when the project was designed. The following more recent information may indicate that new facilities are being added or that some of those substructures are now or will be relocated, abandoned, removed, lowered, raised, blanketed, encased, enlarged, protected, or in some other way altered. Bidders are urged to carefully examine this information and the latest sub structure maps and prepare their bid accordingly. If further information or clarification is desired, bidders are urged immediately contact: a) the appropriate utility company, or b) the appropriate District Office of the Bureau of Engineering, or c) Utility Coordinating Section, Room 860, City Hall East, Los Angeles 90012, Telephone 485-3891.

**Dept. of Water & Power/Underground** - George Chournos, 481-3445 Do not have installations within the improvement area.

**Dept. of Water & Power/Water System** - Cassandra Hamvas, 481-6087 Do not have installations within the improvement area.

**Dept. of Water & Power/Overhead** - Chuck Bengtsson, 481-6087 Have installations that will definitely not require relocation but will mark them upon request. No poles involved.

**So. California Gas Company** - David Taylor, 605-7976 Have installations that will definitely not require relocation but will mark them upon request. For paving clearance call above name and number.

**Bureau of Street Lighting** - Ming Tchen, 485-5904 Have existing installations, D-26470. Have proposed installations, P-28178.

**Pacific Bell** - Charles Sento, 515-4365 Have installations that will definitely not require relocation but will mark them upon request. For paving clearance call above name and number.

**So. California Rapid Transit District** - 24-hour Dispatcher, 972-6111 Do not have installations within the improvement area.

**General Services** - Tom Quon, 485-2981 DD not have installations within the improvement area.

**Copley Colony** - Ed Null, 513-0611 Do not have installations within the improvement area.

**Four Corners Pipeline** - William Gray, 428-9000 DD not have installations within the improvement area.

**Harbor Belt Line Railroad** - Roy P. Iqo, 834-5864 Do not have installations within the improvement area.

**HARBOR DISTRICT**
638 S Beacon Street, Room
San Pedro, CA 90731
(213) 548-7681

**BUREAU OF ENGINEERING**
Room 860, City Hall East
485-3891
GATX Terminal Corporation - John Beahan, 834-4215
Do not have installations within the improvement area

Shelter Media Inc. – Christy Pakkala (818) 762-1385
Do not have installations within the improvement area

Community Redevelopment Agency - Allen Ono, 977-1610
Do not have installations within the improvement area

Chevron USA - John Rutter, 694-7676
Do not have installations within the improvement area
SUMMARY DISTRIBUTION PROCEDURE

1. Type up summary after all replies are received from the First Notices.


DISTRIBUTION OF SUMMARY

1. Civil Engineer – Specifications Section: NO CRA jobs or Street Lighting
   No. of Copies
   Original

2. Utility Coordinator (U/C Section)
   1

3. *PROJECT MANAGEMENT Division
   Contract & Agreement Section
   Room 807, City Hall
   STOP 490
   Attn: Ms. Lorraine Higa
   1

   PROJECT MANAGEMENT DIVISION
   Grant Section
   FAUP Projects
   Room 807, City Hall, STOP 490
   2

5. *Contract Administration, CITY HALL, Room 908, Attn: Dispatcher, STOP 480
   2

6. *District Office - Get address from Green Box (CRA’s go to CRA)
   2

7. After mailing is done, put the remaining summaries in appropriate Job Folder in appropriate drawer.

8. All affected utility companies (include with "Second Notice" mailing)
   1 each

STREET LIGHTING SUMMARIES:

Street Lighting, City Hall East, Room 510, stop 545.

ORIGINAL & PINK carbon copy - Street Lighting with First Notices answers.

YELLOW - Job Folder with Utility Notification Sheet and one copy of First Notice

Do not send Street Lighting Summary to Specifications Section.

*CRA SUMMARIES: Mail to Community Redevelopment Agency
354 S. Spring Street, Suite 800
Los Angeles, CA 90017
"SAMPLE"

To: ____________________        Date:  _____________________
______________________
Please Reply by:  ____________

From: Utility Coordinating
       Construction Division
       STOP: 501

Re: _________________________________________________________________________________

I am transmitting two copied of Summary of First Notice Replies, dated _______________,
of the subject project for your review and comments.

It is requested that you return one copy of the summary with any comments within three
working days to the Utility Coordinator, Construction Division, Room 860, CHE,
STOP 501.

If you have any questions regarding the summary, please telephone the Utility Coordinator at
485-3891.

NOTE:

A copy of this transmittal letter is to be sent to the Project Engineer for any comments on
Summary of First Notice Replies prior to distribution.
PROCEDURE FOR SECOND NOTICE

SECOND NOTICE

A Second Notice is sent when we receive a notice of "Bids To Be Received" issued by the Board of Public Works.

(See Board sample notice "Bids To Be Received - Page 51)

PURPOSE

To give a firm Bid Date for the project; secondly, it directs certain utility companies to remove or relocate or temporarily disconnect their facilities.

PROCEDURE - SECOND NOTICE

The following procedure is directed to the clerical staff in the Utility Coordination Section.

(See sample of Second Notice)

Check the "Job Card" to see if a "Second Notice" has been issued. If not, send one out including a copy of the Summary of First-Notice Replies. (See sample of Second Notice) also (See Mailing Distribution for Second Notice). One (1) ccpy of Second Notice is kept in job folder. Second Notices are not answered by the utility companies, therefore the job folder goes back into the regular drawer file.

JOB CARD: A green square is marked in the second box (below right); this indicates that a dated notice was sent out. (See sample of Job Card). After this is done, file the job card.

COPIES: Make copies as required per "Mail Distribution List" on Page 21.

UTILITY COORDINATOR RESPONSIBILITY

After "Second Notice" have been sent out the Summary of First Notice Replies shall be logged in the Second Notice notebook and all pre-construction utility work and coordinated work shall be noted in the notebook. Telephone calls shall be made to all utility companies, which have indicated they have pre-construction work required and to see if they have sufficient work crews to complete the work in a timely manner. The utility coordinator shall schedule the award of contract with the required pre-construction utility work.
SAMPLE

DEPARTMENT OF PUBLIC WORKS
BUREAU OF ENGINEERING
Los Angeles, CA. 90012

Date: October 29, 1986

Bids will be opened on September 24, 1986 for:

Job Title: SB-300: Weir Street - Mesmer Avenue to Inglewood Boulevard
Job No. W.O. 81220
Plan No. D-28523 (2)

Work to be Performed: Reconstruct both sides of street with 4" A.C. pavement on 4" CMB. Remove 1" A.C. pavement. Construct new curb, gutter sidewalk, driveways and access ramps. Maximum depth of excavation at reconstruction area 8" plus 6" scarification. At gutters 10" + 6" scarification.

You are hereby notified that the City will be receiving bids on the above date for the subject project.

You are hereby directed, under the provisions of Municipal Code, Sec. 62.01, to remove, relocate or temporarily disconnect your facilities as indicated in your reply to our First Notice or as noted on the city improvement plan.

You have indicated in your reply to the First Notice that working days of coordinated work with the contractor is required.

You have indicated in your reply to the First Notice, one of the following items:

You have prior rights.

You do not have installations within the improvement area.

You have installations that will definitely not require relocation but will mark them upon request.

_________________________________________________________________
_________________________________________________________________

If any of the utility work required by your company is not completed in a timely manner, You may be liable for the costs of any resulting change orders for extra work or downtime by the Contractor.

If there is any change from your reply to our First Notice proposed at this time which will affect our project, notify the Utility Coordination office, telephone (213) 485 3891 IMMEDIATELY.

For the Board of Public Works,

CITY ENGINEER By Lowell H. Jeans
PROCEDURE FOR THIRD NOTICE

THIRD NOTICE

A Third Notice is initiated when we receive "Award Notice Letter" issued by the Board of Public Works (Example Attached).

PURPOSE

A Third Notice is to inform all persons involved in the project that the contract has been awarded and, also that all the utility companies relocation work should have been completed.

PROCEDURE:

The following procedure is directed to the clerical staff in the Utility Coordination Section.

(SEE SAMPLE OF THIRD NOTICE)

Pull out the "Job Card" and "Job Folder". Fill in contractors name, phone number, date and amount of award on job card. (Addresses for contractor are kept on utility coordinators desk). Type the Third Notice and prepare an envelope for mailing to contractor. Make copies of Third Notice.

JOB CARD: Place a blue mark in the box (below right) this indicates that a Third Notice was issued on this job. Also, mark the date job was awarded. File job card back in place.

COPIES: Make 18 copies of Third Notice plus two copies for each utility. Mail Third Notices. (See Mailing Distribution List for Third Notices). Mail two copies of summary to contractor.
A CONTRACT has been awarded to: Suly- Miller Contracting Co., 3000 E South Street, Long Beach Ca 90805 Phone 531-3550.

Job Title: SB-300: BAGLEY AVE BETWEEN EXPOSITION BLVD AND VENICE BLVD

Job No. W.O. 81215                                                  Plan No. P-32231

Work to be performed: Street Improvement - Reconstruct Street by lowering existing grade 5" and construct new street section of 8" A C pavement on 6" of base. Construct access ramps sidewalk, driveways, curb drains, new curb and gutter. Maximum depth of excavation 19" plus 6" of scarification.

Contract time Time for Project: 60 working days

You are hereby notified that the contractor may start construction on December 15, 1986

If you have not completed your work indicated on the First Notice, notify the Utility Coordination office telephone 213 485 3891 IMMEDIATELY.

For Board of Public Works,
CITY ENGINEER

By Lowell H Jeans
Division Engineer

Div. No. 1106
Page No. 42-C5 & 6

Rm 860 City Hall East (213) 485-3891
SUMMARY MUST BE INCLUDED WITH 2nd NOTICE
FOR ALL UTILITY CO’S INVOLVED ONLY

MAIL DISTRIBUTION LIST

Southern California Gas Co
P.O. Box 2349, Terminal Annex
Los Angeles, CA 90051
Substructure Desk, Mail Location 731A

PACIFIC BELL
2540 Foothill Blvd.
La Crescenta, CA 91214
Attn: Jerry Gilley

SO. CALIFORNIA RAPID TRANSIT DISTRICT
Mr. Peter Serdieniz
425 South Main Street
Los Angeles, CA 90013

BUREAU OF STREET LIGHTING
Drafting & Technical Records
Services Division, Room 510
City Hall East STOP 545
Attn: George Grover

DEPT. OF WATER & POWER, POWER
UNDERGROUND COORDINATING
ROOM 805, G.O.B.
STOP 800

DEPT. OF WATER AND POWER, OVERHEAD
OVERHEAD SURVEY COORDINATING.
ROOM 848, G.O.B.
STOP 800

DEPT. OF WATER & POWER
WATER OPERATING DIVISION
ROOM 1432, G.O.B.
STOP 800

DEPT. OF WATER AND POWER
ROOM 1432, G.O.B. Water Operating Division
Attn: Jerry Gewe, Office Engineer
STOP 800

DEPT. OF GENERAL SERVICES
COMMUNICATION SERVICES
ENGINEERING AND PLANNING
CITY HALL
STOP 459

C.R.A. JOBS ONLY
354 S. Spring Street, Suite 800
Los Angeles, CA 90017

COPIES
1st - 22 plus 2 for e/Util. Co. not shown
*2nd – 16 plus 2 for e/Util. Co. not shown
3rd – 16 plus 2 for e/Util. Co. not shown

3 copies of their own jobs ONLY
PROCEDURE FOR STREET LIGHTING NOTICES

FIRST NOTICE - (SEE ATTACHED EXAMPLE OF FIRST NOTICE, STREET LIGHTING)

Street Lighting will send to you a "First Notice" already typed to be mailed out. You then make a "Job Folder" and "Utility Notification Sheet" only. No Job Card is needed for Street Lighting Projects. Look up job location in Thomas Guide, get Division Number to see which Utility Company is involved. Notice is then ready for mailing out. (SEE MAILING DISTRIBUTION FOR FIRST NOTICE). Five (5) copies of notice are kept in job folder in case a late request is needed. The Job Folder is then filed in waiting for answers drawer for Street Lighting jobs only with Attn: "Utility Notification Sheet".

COPIES: Make copies as required per "Mail Distribution List" on Page 21.

SUMMARY

A summary is typed when all the utility companies have answered the First Notice reply. Summary is typed on a form with two carbon copies. Original (white) & pink carbon copy are sent to Street Lighting with all First Notice replies stapled together. Yellow copy stays in Job Folder with Utility Notification Sheet and one of First Notice.
SECOND NOTICE:  (See sample of Second Notice - Street Lighting)
Street Lighting will mail a Second Notice already typed to you. You then pull out Job Folder from Street Lighting drawer, and mail out notice to whoever is involved. Keep a copy of Second Notice in Job Folder and file folder back in drawer. (SEE MAILING DISTRIBUTION FOR SECOND NOTICE)

THIRD NOTICE:  (See sample of Third Notice - Street Lighting)
Street Lighting will mail to you a Third Notice already typed. You then pull out Job Folder from Street Lighting drawer, and mail out notice to whoever is involved. The Contractor will get a copy of this notice, so mail him one. Keep a copy of Third Notice in folder and file folder back in drawer. (SEE MAILING DISTRIBUTION FOR THIRD NOTICE)
The Department of Public Works is scheduling the following improvements.

Job Title: 8TH STREET - GARLAND AVENUE TO ALVARADO STREET

Job No. W.O. 49217 Plan No. D-282628 Tentative bid date: DECEMBER 31 1986

Work to be Performed: INSTALL A REPLACEMENT STREET LIGHTING SYSTEM ON 8TH STREET FROM GARLAND AVENUE TO ALVARADO STREET

Please fill out the following and return one copy to the City Engineer by DECEMBER 17. 1986

Your replies will be transmitted to prospective bidders and used in coordinating this project. Please be sure the information is complete.

Failure to reply may deprive you of the protection provided for in the Standard Specifications. Check the applicable answers-add additional information below or on the back if necessary.

FOR THE BOARD OF PUBLIC WORKS
CITY ENGINEER

Div.: 97,98,99

Page 44 A2 & E3

By Lowell H. Jeans Division Engineer
Construction Engineer

We the undersigned

1) Have prior rights and will submit proof to your office within 30 days.
2) Do not have installations within the improvement area.
3) Have installations that will definitely not require relocation but will mark them upon request.
4) Have facilities that will definitely be affected.
   (a) The following work contemplated: (Explain fully below or attach sheet).
   (b) Estimated working days required for construction
   (c) Construction can start on
5) Our work will require coordination with the contractor. (Explain full below or attach sheet).
Estimated working days of coordinated work with contractor .

For Paving Clearance Call ________________ Phone ________________ Station ________________

Company ________________ Phone ________________
By ________________ date ________________

Note: For information call 485 3891
Return one copy to City Engineer
Room No 860 City Hall East
200 North Main Street LA CA 90012

Attention: Utility Coordination Section
STREET LIGHTING
DEPARTMENT OF PUBLIC WORKS
Office of The City Engineer
Los Angeles CA 90012

Date January 9, 1987

Bids will be opened on February 11, 1987 for:
Job Title: Sunset Boulevard between Fuller Avenue and Fairfax Avenue Job No. W.O. 59646
Plan No. D-28619
Work to be Performed Improvement of Street Lighting and Traffic Signal System on Sunset Boulevard between Fuller Avenue and Fairfax Avenue.

You are hereby notified that the City will be receiving bids on the above date for the subject project.

You are hereby directed, under the provisions of Municipal Code, Sec. 62.01, to remove, relocate, or temporarily disconnect your facilities as indicated in your reply to our First Notice or as noted on the city improvement plan.

You have indicated in your reply to the First Notice that _______ working days of coordinated work with the contractor is required.

You have indicated in your reply to the First Notice, one of the following items:

Have prior rights.
Do not have installations within the improvement area.
Have installations that will definitely not require relocation but will mark them upon request.

If any of the utility work required by your company not completed in a timely manner, you may be liable for the costs of any resulting change orders for extra work done or downtime by the contractor.

If there is any change from your reply to our First Notice proposed at this time which will affect our project, notify the Utility Coordination office, Phone 213 485 38

For Board of Public Works
City Engineer

By L.H. Jeans, Division Engineer
Construction Division

For Information call 485-3391
A CONTRACT has been awarded to: METRO ELECTRIC COMPANY, 8418 E Compton Blvd Paramount, CA 90723

Job Title: Brooklyn Avenue between Evergreen Avenue and Soto Street
Job No. W.O. 59627 Plan No. D-28247

Work to be Performed: Improvement of Street Lighting and Traffic Signal System on Brooklyn Avenue between Evergreen Avenue and Soto Street

Div.: 83, 84, 85
Page: 45-B4 *

Contract Completion Time for Project 54 working days

You are hereby notified that the contractor may start construction on 1-5-87

If you have not completed your work indicated on the First Notice, notify the Utility Coordination office, phone 213 485 3891 IMMEDIATELY.

For Board of Public Works
CITY ENGINEER
By L H. JEANS, Division Engineer
Construction Division
SUMMARY OF FIRST-NOTICE REPLIES

TITLE OF IMPROVEMENT: Sunset Blvd., Fuller Avenue & JOB NO.: W.O. 59646 Fairfax Avenue

Bidders are advised that project plans usually depict the location of substructures as they existed when the project was designed. The following more recent information may indicate that new facilities are being added or that some of those substructures are now or will be relocated, abandoned, removed, lowered, raised, blanketed, encased, enlarged, protected, or in some other way altered. Bidders are urged to carefully examine this information and the latest substructure maps and prepare their bid accordingly. If further information or clarification is desired, bidders are urged to immediately contact: a) the appropriate utility company, or b) the appropriate District Office of the Bureau of Engineering, or c) Utility Coordinating Section, Room 860, City Hall East, Los Angeles 90012. Telephone 485-3891.

Dept. of Water & Power/Underground - Ron Chase, 481-3445 Have installations that will definitely not require relocation but will mark them upon request.

Dept. of Water & Power/Water System - T. Okaoura, 481-6088 Have facilities that will definitely not require relocation but will mark them upon request.

Dept. of Water & Power/Overhead - Chuck Benqtsson, 481-5195 Have facilities that will definitely not require relocation but will mark them upon request. No poles involved.

So.CaLiforniaGas Company - John Torre, 856-3513 Have facilities that will definitely not require relocation but will mark them upon request. For paving clearance call John Torre at 856-3573.

Bureau of Street Lighting - Ming Tchen, 485-5903 Have existing installations.

Pacific Bell - R.E. Knight, 515-4333 Have facilities that will definitely not require relocation but will mark them upon request. For paving clearance call the above name and number.

So. California Rapid Transit District - 24-hour Dispatcher, 972-6111 RTD buses operate east and west bound on Sunset Blvd. We request a 48-hour notice prior to construction for temporary relocation of bus stops or detours. For 24-hour direct service, please call RTD dispatcher.

General services - Tom Quon, 485-2981 Do not have installations within the improvement area

Group W Cable- Ken Gerald 213 2583252 Do not have installation within improvement area
Shelter Media, Inc. - Christy Pakkala, (818) 762-1385
Do not have installations within the improvement area.
Communication, Inc. - Steve Tabenelli, 337-0750

Have facilities that will definitely be affected. Our facilities are located on Sunset as indicated on the attached maps. We will mark our facilities on request. The street lighting conduits may conflict with our existing ducts. These possible conflicts can be resolved by coordination with the contractor.

Metropolitan Water District - Marko Butich, 250-6000 Do not have installations within the improvement area.
STREET MAINTENANCE

PROCEDURES FOR NOTICES

ONLY FIRST NOTICE MAIL OUT - No Second or Third Notice or Summaries. Street Maintenance will mail "Utility Notification Sheet" with thirty-five (35) copies attached together for First Notice already typed. Look up the job location on the "Thomas Guide", get the Division Number and see what Utility Companies are involved. After this is done, it is now ready for mailing. Mail out notices, keep one (1) copy of First Notice, attach it to Utility Notification Sheet and mail it back to STREET MAINTENANCE, CITY HALL SOUTH, ROOM 700, STOP 550, ATTN: COORDINATION SECTION.
PROCEDURE FOR CRA PROJECTS

FIRST NOTICE

(SEE FIRST NOTICE SAMPLE)

The Community Redevelopment Agency will send to you a "First Notice" already typed up, thru US Mail. Make out job cards similar to City projects. Look up job location in "Thomas Guide" then get Division Number and send out to Utility companies involved. Keep five (5) copies of notice in job folder with "Utility Notification Sheet" in case late requests are needed. (SEE MAILING DISTRIBUTION FOR FIRST NOTICES) The job folder is filed in the "waiting for replies drawer" with the rest of "First Notice" waiting for replies.

COPIES: Make copies as required per "Mail Distribution List" on Page 21.

SUMMARY OF FIRST NOTICE REPLIES:

A summary is typed when all First Notice Replies are back. Usually 30 days after First Notice is mailed. A good copy goes to CRA Office. Pull out folder from "waiting for replies drawer", type out summary (SEE SAMPLE OF SUMMARY). Summary is then ready to be mailed out. (SEE SUMMARY DISTRIBUTION FOR MAILING) File job folder back in CRA file drawer until a Second Notice is issued.

COPIES: Make copies as required per "Mail Distribution List" on Page 21.
SECOND NOTICE:
(SEE SECOND NOTICE SAMPLE)
CRA will send to you a "Second Notice" already typed thru US Mail. You then pull out job folder from CRA file. Send out Second Notice to whomever is involved
(SEE MAILING DISTRIBUTION FOR SECOND NOTICES)

COPIES: Make copies as required per "Mail Distribution List" on Page 21.

THIRD NOTICE:
(SEE THIRD NOTICE SAMPLE)
CRA will send to you a "Third Notice" already typed, thru U.S. Mail, you then pull out job folder from CRA file. Send out Third Notice to whomever is involved.
(SEE MAILING DISTRIBUTION FOR THIRD NOTICE)

COPIES: Make copies as required per "Mail Distribution List" on Page 21.
DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE CITY ENGINEER
Los Angeles, California 90012

SUMMARY OF FIRST-NOTICE REPLIES

TITLE OF IMPROVEMENT Lakme Ave.-Anaheim St. to "G" St. JOB # NO. W.O. 500646

Bidders are advised that project plans usually depict the location of substructures as they existed when the project was designed. The following more recent information may indicate that new facilities are being added or that some of those substructures are now or will be relocated, abandoned, removed, lowered, raised, blanket, encased, enlarged, protected, or in some other way altered. Bidders are urged to carefully examine this information and the latest substructure maps and prepare their bid accordingly. If further information or clarification is desired, bidders are urged to immediately contact: a) the appropriate utility company, or b) the appropriate District Office of the Bureau of Engineering, or c) Utility Coordinating Section, Room 360, City Hall East Los Angeles 90012. Telephone 48S-3891.

Dept. of Water & Power, Underground - Mr. Chase, 481-3445
Do not have installations within the improvement area.

Dept. of Water & Power, Water System - Ms. Hamvas, 481-3445
Do not have installations within the improvement area.

Dept. of Water & Power, Overhead - Chuck Bengston, 481-5195
No reply.

So. California Gas Company - Stan Crebs, (818) 307-2633
No reply.

Bureau of Street Lighting - D. Affalalo, 485-5908
Have existing installations. Have proposed installations.

Pacific Bell - J. D. Wienald, 515-4362 Have installations that will definitely not require relocation but will mark them upon request. For paving clearance call above name and number.

So California Rapid Transit District- 24-hour Dispatcher, 972-6111
Do not have installation within the improvement area.

General Services - T. Quon,485-2981
Do not have installation within the improvement area.

GATX Corporation- Fal Beala, 676-4289
Do not have installation within the improvement area

Harbor Dept. Steam Plant- James Simon ,549-3001
Do not have installation within improvement area

Shell Oil Co- Mr. Hanks .585-0660
No reply
PROCEDURE FOR PRE-CONSTRUCTION MEETING

These meetings are to be scheduled by the Utility Coordinator, when utilities are involved, immediately following the award of contract by the Board, usually within one week after the contract is awarded. The awarding of contracts may occur on Mondays, Wednesday, or Fridays (excluding holidays).

The Public Counter Clerk, Board of Public Works, Room 353, will transmit a copy of the Board's Journal directly to the Utility Coordinator, Utility Coordinating Section, Room 860, City Hall East, Stop 501, on conclusion of each day's meeting of the Board. The Journal is a record of the Board's actions on that day.

Copy of the Journal may also be obtained at the Public Counter, at approximately 3:00 p.m. on the day the Board meets. The Agenda for the meetings is available at approximately 9:00 a.m. on Mondays, Wednesdays, or Fridays.

NOTE

If a pre-construction utility meeting is not needed because there is no utility involvement on a federally funded project, a letter is needed to notify the agencies involved. (See Attached Form Letter on Page 45).
PROCEDURE FOR PRE-CONSTRUCTION MEETING

a. Make out a call sheet for jobs that will require a pre-construction meeting.

b. Obtain the name and phone number of the Contractor from the job card.

c. The Awards Section of Project Management clears the recommendation for Award Report with Utility Coordination for every job involving utility coordination. Award Report is usually approved within two weeks. Immediately after approval of Award Report, arrange a pre-construction meeting, whenever possible, at 9:30 a.m. on either Tuesday or Thursday with the contractor at a place near the job site. The meeting place may be a district office or a public library near the job site.

When the meeting place is established, coordinate the date and time of the meeting with the contractor and the project engineer.

d. Review the job folder and card and note on the Call Sheet the utility companies and agencies which are involved.

e. Call the utility companies and agencies and request each of them to attend the pre-construction meeting.

f. Whoever sets-up the meeting will usually chair the meeting to maintain continuity and familiarity with the project.

g. A sign-in sheet must be signed by persons who attend the meeting. Legible names, addresses, and telephone numbers are required.

h. The meeting shall be tape-recorder and notes of meeting "highlights" shall be jotted on memos.

i. A draft copy of the transcribed minutes must be reviewed by the project engineer prior to distribution. (See Attached Transmittal Letter on Page 46). A Copy of the minutes shall be sent to each attendee and any possibly involved non-attendee.

j. The sign-in sheet and the call sheet shall be placed in the project file to be available for future reference.

k. During the construction, the utility coordinator may receive calls from the inspector or the contractor for assistance in coordinating utility problems within the job site. Usually, the coordinator will arrange a field meeting with the project engineer, contractor, change orders section, inspector and a representative of the involved utility to resolve the problem.
**MEETING "SET-UP" CALL SHEET**

**Title:**  
________________________________________________________________________

________________________________________________________________________

**W.O.:**  __________________________  **Plan No.:**  _____________________________

**Contr.:**  __________________________  **Phone:**  _____________________________

**Date & Time:**  _______________________________________________________________

**Location:**  _____________________________________________________________________

_____________________________________________________________________

**Contr.:**  _____________________________  **Phone:**  _____________________________

**Proj. Engr.:**  __________________________  **Phone:**  _____________________________

**Other Design:**  __________________________  **Phone:**  _____________________________

**Other Bur/Agency:**  __________________________  **Phone:**  _____________________________

**DWP/WS:**  __________________________  **Phone:**  _____________________________

**DWP/OH:**  __________________________  **Phone:**  _____________________________

**DWP/UG:**  __________________________  **Phone:**  _____________________________

**PTT/GT:**  __________________________  **Phone:**  _____________________________

**SCG:**  __________________________  **Phone:**  _____________________________

**Chg. Ord.:**  __________________________  **Phone:**  _____________________________

**DOT:**  __________________________  **Phone:**  _____________________________

**St. Ltg.:**  __________________________  **Phone:**  _____________________________

**Contr. Adm.:**  __________________________  **Phone:**  _____________________________

**Survey:**  __________________________  **Phone:**  _____________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

**Coord/FAU:**  __________________________  **Phone:**  _____________________________

**Constr Review**  __________________________  **Phone:**  _____________________________

**CALTRANS:**

**E. E. O Offcr.**  __________________________  **Phone:**  _____________________________

**Constr. comp.:**  __________________________  **Phone:**  _____________________________
PLEASE FILL OUT COMPLETELY!

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PRE-CONSTRUCTION INTRODUCTION

PRIOR TO INSTITUTING THIS MEETING, EVERYONE IS KINDLY ADVISED THAT THIS CONFERENCE ROOM, BEING AN ENCLOSED AREA, IS HEREBY DESIGNATED AS A NON-SMOKING AREA, IN ACCORDANCE WITH THE REQUIREMENTS OF MUNICIPAL CODE SECTION 41.50. YOUR COOPERATION IS REQUESTED.

This is a pre-construction meeting in connection with the proposed improvement of ___. The primary purpose of this meeting is to discuss the actual or potential interference of utility company's facilities with the construction and installation of the planned improvements.

All persons are requested to sign the attendance list being circulated. All persons signing the attendance list will be provided with a copy of the meeting minutes to be transcribed from the audio recording. Since it is impossible to transcribe two voices speaking at the same time, it is kindly requested that one person be allowed to speak at a time and reserving cross table discussion till after the conclusion of this meeting.

Optimum timing and coordination of any necessary utility company work either prior to or during the contractor's operations is vitally essential both economically and to insure the least amount of public inconvenience. Therefore, determination of starting dates and number of working days to do the utility work will be one of the prime objectives of this meeting.

We shall first hear from the Project Engineer who will describe the scope and limits of this project, and what requirements there may be in connection with submittal and approval of any shop drawings, pipe layout diagrams, or trench shoring plans from the contractor. And, also whether there may be any change orders.
CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 20, 1987
To: Memo To File
From: D. R. Covalt, Chairman
Construction Division

Title: LASSEN STREET h TOPANGA CANYON BLVD. STORM DRAIN
W.O. 51328

Contractor: Matt J. Zaich k Sons
D. R. Covalt: Introduction.

Project Engineer: (Ed Itagaki, E. A. Rams, 989-8448)
Basically we have a storm drain project that includes 229 lineal feet of 54” RCP, reinforce concrete boxes, 4 catch basins, connector pipes and manholes in Lassen Street intersection at Topanga, to about 282’ easterly of Topanga Canyon Boulevard, to bring relief to that intersection. There is also an intersection southerly in Topanga Canyon at Marilla that will also be provided some relief from this system. We don't have any change orders.

Contractor: (Matt J. Zaich, 886-3084)
The pipe won't be ready for at least twelve weeks after this project is awarded. I have the shop drawings here or they can be submitted wherever you instruct. However, there is work that can be done in Topanga Canyon. At approximately station 18+82 at the end of transition structure #1 to the beginning of the 54” pipe, we can't go to that one structure until we have that pipe on hand. We would have to stop right at transition structure #1, which don't think is to the benefit of anyone. I think we can coordinate our work so we can start our structural work in coordination with the pipe installations so that everything ties in together. Otherwise, we would have a lapse of time. I estimate that my start date would be about May 1, 1987. About 8 weeks after the award of contract, we may start with this sewer work and some of the structural work on the westerly side of Topanga Boulevard.

Dept. of Water & Power/Water Services: (Dave Cox, 701-2636)
Our work is finished. We have built an offset underneath the proposed storm drain. Here is a set of plans showing that offset and our cover plus a phone number you can call if you have any trouble. We will mark our lines through U.S.A.

Utility Coordinating: (D.R. Covalt. 485-3892; et al)
Is the 10 days coordinated work that Water Systems mentioned in the Summary of First Notice Replies still valid?

Dept. of Water & Power/Water Services:
No.
LASSEN STREET AND TOPANGA CANYON BOULEVARD STORM DRAIN-
W.O. 51328
Page 2 of 7

Contractor:
Where was that?

Dept. of Water & Power/Water Services:
On the east side of Topanga intersection with Lassen.

Dept.of Water & Power/Overhead:
Not present.

Dept. of Water & Power/Underground:
Not present.

Bureau of Engineering: (George Groves. 989-8431)
We have an offset and an elevation on that gas line. It was found 12.9' north of the center line of Lassen, 38.9' west of the center line Topanga Canyon Boulevard and the top of the gas line is at elevation 930.24.

Pacific Bell: (LYnn Copsey, 583-6516 & Rafi Gholizadeh. 347-0033)
We have a work order that has been approved for relocation of approximately 40' of a five duct structure that runs north and south on Topanga on the westerly portion of the intersection. It has to be relocated to facilitate the replacement of a boxed structure. We have done some exploratory excavation to determine our existing cover and for any possibility of other conflicting substructures. Mr. Rafi Gholizadeh will be the subway inspector who will be running the job and coordinating with the other utilities. We need the Gas Company to adjust their pipe because we can't raise our conduit system. The Gas Company is right on top of us. They have to relocate it. We need 10 working days to complete our work. That includes the fiber optic and it's very critical.

Contractor:
Where is the Gas Company above your conduit?

Pacific Bell:
It's about 6" above our conduit system. We potholed it, December 20, 1987, and found that problem. We backfilled and reported it. It is the 6" gas line that is 15' north of the center line Lassen Street, and runs east and west across the intersection and it was identified as being offset by 3' south, and directly on top of our 5 duct structure. Apparently, it is actually 12.9' north of the center line of Lassen Street, 38.9' west of the center line of Topanga Canyon Boulevard. The top of the elevation of the gas line is at 930.24.

Contractor:
Can you go down?
Pacific Bell:
No. We have to raise the 5 duct structure to clear the box.

Contractor:
Well, then, this matter must be coordinated and resolved by the Gas Company and Pacific Bell before I can begin.

So. California Gas: (Gary Costa. 715-7061)
We have a "U Section" we know we are going to have to alter under the box on the east side of Topanga. Our main runs north and south. We are going to have to put a "U Section" in there.

Contractor:
Can the Gas Company coordinate your work so Pacific Bell can coordinate their work and get this done before I have to start?

So. California Gas:
Yes, we seem to have plenty of time. We just need that center line of the drain staked so we can know exactly where it is.

Shell Oil Company: (Gerald Mercer, 520-3703)
I am new with Shell and just being informed of this meeting, I'm only familiar with what we have in the area, but haven't seen any of the plans for the project.

Utility Coordinating:
I will read Shell Oil's reply from the Summary of First Notice Replies: "Please note that the drawing shows a 6" Ventura Products pipe line, 17' south of the center line of Lassen Street, instead of 16' south thereof as shown on sheet 2 of your plans. Any portion of abandoned pipe conflicting with your work can be removed by your contractor. We prefer to make the initial cuts in the pipe which may contain pockets of residual or hydrocarbon vapors. Caution is advised of any field excavation, compaction, or other construction activity near the active 6" pipe line, as it is in continuous use. Call Mr. George Masley at (805) 526-1044, 48-hours prior to any such activity, excavation, or removal of abandoned pipe, for pipe location markout and or standby, and/or the initial pipe cuts".

Shell Oil company.
From what I understand from that reply, we don't have any conflict, but, we do need to have our representative standby. We prefer to make the pipe cuts on the abandoned pipe.

Valley Cable TV:
Not present.
So. California Rapid Transit District: John Lowrie. 972-6101)
We have bus service that operates north and south on Topanga and bus stops at Topanga and Lassen. Bus services, operates eastbound on Lassen. We request 48-hours notice to relocate those stops and to detour buses, if necessary. What is the duration of the project?

Contractor:
About 60 days.

So. California Rapid Transit District:
What are the lane restrictions for traffic?

Bureau of Engineer:
They are in the specifications. It says, two lanes of traffic are to remain open for the use of the traveling public during the following hours: southbound from 6:30 to 9:00a.m Monday through Friday, northbound from 3:30 to 6:30p.m. Monday through Friday.

So. California rapid Transit District:
It won't be necessary to close the street, will it?

Contractor:
No.

Dept. of Transportation: (Alfred Yalda, 989-8784)
We need 2 days prior notification for any work.

Change Orders: (Don Kalanick. 485-5126)
The contractor is familiar with change order procedures. It is a Federally funded job so, if there are any change orders, I need your signature before I can process it through the City.

Contractor:
I don't anticipate any change orders.

Change Orders:
If one does occur, notify me as soon as possible.

Contract Administration: (Michael Warner 989-8796)
When you were talking about start dates, the eight weeks you mentioned would be more like April 1, 1987, than May 1, 1987. So, which are we looking at?

Contractor:
May 1, 1987, because of this "thing" with the Gas and Telephone Company.
LASSEN STREET AND TOPANGA CANYON BOULEVARD STORM DRAIN-W.O. 51328
Page 5 of 7

Survey Division: (John McNeil. 989-8436)
We request 48-hours notice on the first call out, and 24-hours thereafter. Grade sheets are being prepared by the Project Engineer.

Contractor:
Are you going to provide Survey services for the utilities?

Survey Division:
Any utilities that need survey, just give us a call and tell us what you want.

So. California Gas Company:
I need the telephone company to tell me which way they want me to go.

Pacific Bell:
We need you to raise it at least a foot. We can open up the trench complete for our own benefit for the raising and leave it like that until you come out and do your work and get out and then we finish up ours.

So. California Gas Company:
OK.

Contract Administration:
Are the Gas Company and Telephone Company going to do this work under a "U permit" or under this work order.

Pacific Bell:
We have our own permit.

Bureau of Engineering:
Can the telephone company just spread their ducts out rather than raise it up to miss the storm drain box?

Pacific Bell:
We looked at it from the manhole and we don't have enough slack in the cable. That's the reason why we can't spread it, we have to raise the whole system.

Contractor:
When do the gas and telephone company anticipate this work to be completed?

Pacific Bell: Next month we should be finished.
The meeting was adjourned and turned over to Lydia Lota of Contract Compliance.

DRC/sdc
encls: Attendance Roster
cc: All Attendees
    John Owens, Caltrans
# LASSEN STREET AND CANYON BOULEVARD STORM DRAIN W.O. 51328

## ATTENDANCE ROSTER

**Contractor:** Mstt J. Zaich & Son  
**January 20, 1987**

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lynn L. Copsey</td>
<td>Pacific Bell</td>
<td>(805) 583-6516</td>
</tr>
<tr>
<td>Rafi Gholizadeh</td>
<td>Pacific Bell</td>
<td>(818) 347-0033</td>
</tr>
<tr>
<td>Alfred Yalda</td>
<td>Dept. of Transp.</td>
<td>(818) 989-8784</td>
</tr>
<tr>
<td>Gerald Mercer</td>
<td>Shell Oil Company</td>
<td>(714) 520-3703</td>
</tr>
<tr>
<td>D. R. Covalt</td>
<td>Utility Coordinating</td>
<td>(213) 485-3892</td>
</tr>
<tr>
<td>Ralph Tersigni</td>
<td>Utility Coordinating</td>
<td>(213) 485-3891</td>
</tr>
<tr>
<td>Stella Wai</td>
<td>Utility Coordinating</td>
<td>(213) 485-3891</td>
</tr>
<tr>
<td>John Lowrie</td>
<td>So. Calif. RTD</td>
<td>(213) 972-6101</td>
</tr>
<tr>
<td>E. A. Rams</td>
<td>Bureau of Engineering</td>
<td>(818) 989-8448</td>
</tr>
<tr>
<td>Ed Itagaki</td>
<td>Project Engineer</td>
<td>(818) 989-8448</td>
</tr>
<tr>
<td>George Groves</td>
<td>Bureau of Engineering</td>
<td>(818) 989-8431</td>
</tr>
<tr>
<td>Lydia Lota</td>
<td>Contract Compliance</td>
<td>(213) 485-5304</td>
</tr>
<tr>
<td>David Cox</td>
<td>Dept. of Water &amp; Power/WS</td>
<td>(818) 701-2636</td>
</tr>
<tr>
<td>Don Kalanick</td>
<td>Change Orders</td>
<td>(213) 485-5126</td>
</tr>
<tr>
<td>Michael Warner</td>
<td>Contract Administration</td>
<td>(818) 989-8796</td>
</tr>
<tr>
<td>John McNeil</td>
<td>Survey</td>
<td>(818) 989-8436</td>
</tr>
<tr>
<td>Matt Zaich</td>
<td>Contractor</td>
<td>(818) 886-3084</td>
</tr>
<tr>
<td>Gary Costa</td>
<td>So. Calif. Gas Company</td>
<td>(818) 715-7061</td>
</tr>
<tr>
<td>John Owens</td>
<td>Caltrans (Not Present)</td>
<td>(213) 749-7246</td>
</tr>
</tbody>
</table>
TO: ______________________________ DISTRICT/DIVISION ENGINEER

ATTEN: ______________________________

FROM: MR. LOWELL H. JEANS, DIVISION ENGINEER (BY: ________________)
CONSTRUCTION DIVISION, 860 CITY HALL EAST UTILITY COORDINATOR

SUBJECT: ______________________________ W.O. ________________

THE UTILITY PRE-CONSTRUCTION MEETING IS NOT NEEDED BECAUSE THE SUMMARY OF FIRST-NOTICE REPLIES SHOWS NO UNRESOLVED CONFLICTS OF UTILITIES WITH THE CONSTRUCTION OF THE SUBJECT PROJECT.

TELEPHONE NOTIFICATIONS

PROJECT ENGINEER ______________________________ DATE ________________

CONTRACT ADMINISTRATION __________________________ DATE ________________

CALTRANS ______________________________ DATE ________________

CC:

CONTRACT ADMINISTRATION, 908 CITY HALL
CALTRANS, JOHN OWENS, 1425 S. CHANNING ST., L.A., CALIF., 90031
"SAMPLE"

To: ________________________  Date: ____________________________
     ________________________  Return By: _______________________

From: Utility Coordinating
     Construction Division
     STOP: 510

MINUETS OF PRE-CONSTRUCTION MEETINGS

Please review the attached draft from the pre-construction meeting. Make any comments, changes, corrections, additions and/or add an addendum as you feel necessary. Please RETURN minutes with comments after reviewing. Contact the Utility Coordinating Section at 485-3891 and notify then of any remarks, and if the minutes are OK to be distributed.
CONSTRUCTION UTILITY DAMAGE MEETING

Contractors, Utility Company, Project engineer or the inspector can report damage claim on project. We will arrange a meeting between the affected parties per Special Order S006-0269 attached.
S P E C I A L    O R D E R

February 21, 1969

TO ALL DIVISION/DISTRICT ENGINEERS

SUBJECT: SUBSTRUCTURE UTILITY INTERFERENCE ON CONTRACT WORK

To facilitate establishing the responsibility & costs incurred due to utility interference or damage during construction, the Bureau of Contract Administration has advised their inspectors to notify the Construction Division, Utility Coordination Section, whenever such interference occurs. The following steps shall be taken immediately after notification of such interference or damage:

1. The Utility Coordination Section shall notify the Project Engineer, the affected utility company (including other City Departments), and the Construction Division, Change Order Section and arrange a meeting.

2. At the meeting the representative of the District/ Division Engineer, Contractor, Utility Company representative, and the Change Order Section shall determine the degree of responsibility for any changes in cost, and determine the proper method of continuing construction.

3. The representative of the District/Division Engineer shall, if appropriate, submit a Change Order to the Construction Division accompanied by a copy of any correspondence between the City and the Utility Company regarding any commitment made. (No change order shall be written where it is established that damage was the full responsibility of the contractor).
4. Where the City will request the Utility Company to pay the cost of extra work, the Change Order Section shall discuss such costs with the Utility Company prior to making any commitment with the Contractor. Upon issuance, a copy of the Change Order shall be sent to the Utility Company with a request for payment.

LYALL A. PARDEE, City Engineer
When a Notice of Closed Work Orders is received, one copy is given to the Senior Clerk/ Clerk Typist. In order to close projects on A'll and W.O.'s, see the notice and pull out files that match the number with the list (See also the name of the project). Throw away everything except:
First, Second, and Third Notices, summary and field meeting, if any (One copy each). If it is a W.O. project, mail the utility companies' replies, City replies, and summary to Bureau of Engineering Administration Division, Letter Files, Room 850, City Hall, STOP 490. Folders are kept with the First, Second, and Third Notices, summary and field meetings. On top of the file and card (which are pulled out also) the closing date is written Down. Folders are put away in closed files and cards are filed.
BIDS TO BE RECEIVED FEBRUARY 11, 1987

The following jobs are to be constructed as Cash Contracts:

<table>
<thead>
<tr>
<th>Plan No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>W.O. 51358, 27980, CD #14 Buchanan St. S.D. - R/w N/o, Westerly Terminus</td>
</tr>
<tr>
<td></td>
<td>W.O. 81193, 28617, CD #9 S.R.P. - Unit 2: Access Ramps, (Grand Ave.) and GuardRail (Adams Blvd.)</td>
</tr>
</tbody>
</table>

The following jobs are to be constructed under the Act of 1911:

- NONE -
ADDENDUM
ADDENDUM CONTENTS
(INFORMATION)

1. LIST OF MAJOR UTILITY COMPANIES  Page 52
2. LIST OF OTHER UTILITY COMPANIES  Page 53-
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3. CABLE TELEVISION FRANCHISE COMPANIES  Page 57
4. CONTRACTOR LIST  Page 58-
   84
5. DIRECTORY FOR ENGINEERING OFFICES  Page 85-
   87
LIST OF MAJOR UTILITY COMPANIES

1. DEPT. OF WATER & POWER, POWER UNDERGROUND COORDINATING ROOM 813, D.W.P. BLDG. 
STOP 800 City Wide: Mr. Ron Chase - 481-3446 

2. DEPT. OF WATER & POWER, WATER SYSTEM WATER OPERATING DIVISION ROOM 1432, D.W.P. BLDG STOP 800 Central & Harbor - Ms. Hamvas 481-6087 W. Valley - Mr. Hamanaka, 481-6085 419-2471 E. Valley - Mr. Romain, 481-6078 W.L.A. – Mr. Okumura, 481-6088 

Contact as follows: 
a) CENTRAL DISTRICT WATER SYSTEM 481-5579 Contact: Henry Lujan 
b) EAST VALLEY DISTRICT WATER SYSTEM (818) 785-8393 X4136 Contact: Fred Rivera 
c) WEST VALLEY DISTRICT WATER DISTRICT (818) 785-8393 X3136 Contact: Dave Cox 
d) WEST LOS ANGELES DISTRICT WATER 481-6977 Contact: Hamid Fadakar 
e) HARBOR DISTRICT WATER SYSTEM 831-8807 Contact: Richard Colton 

3. DEPT. OF WATER & POWER, OVERHEAD OVERHEAD SURVEY COORDINATION ROOM 813, D.W.P. BLDG. STOP 800 481-5195 City Wide: Chuck Bengtsson 

4. SOUTHERN CALIFORNIA GAS COMPANY Attn: Stan Crebs P. O. Box 3249, Terminal Annex Los Angeles, CA 90051 Construction Staff, Mail Location 768V (818) 307-2633 
a) OFFICE (Hollywood Area) 468-2325 

b) VALLEY OFFICE (818) 715-7061 or (818) 715-7019 

b) CENTRAL OFFICE 260-807 Rene’ Hermann 

d) NORTHERN OFFICE (818) 353-8511 

d) NORTHERN OFFICE 

d) WESTERN AREA 419-2471 

e) HARBOR AREA Richard Isaacs 603-1360 
f) HARBOR AREA R. C. "Chuck" Chapman 689-2308 
g) COORDINATION & POLICIES 

5. BUREAU OF STREET LIGHTING, Drafting & Technical Records Services Division, Room 510 City Hall East STOP 545 Attn: Craig Bagaus, 485-5903 

6. PACIFIC BELL (Madeline) 2540 Foothill Blvd. La Crescenta, CA 91214 (818) 957-6681 or (818) 957-6669 

Instructions: Get the project's Thomas Guide page & section location. Call Bil Rose at (818) 957-6681. Ask who is the engineer in charge for this Thomas Guide area. Then call the engineer for notification.

7. SO. CALIF. RAPID TRCNSIT DIST. 425 S. Main Street Los Angeles, CA 90013 972-6101 Contact: Peter Serdfenis 

8. DEPT. OF GENERAL SERVICES COMMUNICATION SERVICES ENGINEERING & PLANNING CITY HALL STOP 459 485-2981 Contact: Tom Quon
LIST OF OTHER UTILITY COMPANIES

1. A.T. & S.F. R.R. CO.
   Attn: Stan Reidenbach, Office Engineer
   1st Floor - Atchison Bldg.
   5200 E. Shiela Street
   Los Angeles, CA 90040
   (714) 267-5567

2. ALHAMBRA, CITY OF
   Attn. Ed Wall
   111 South First Street
   ALhambra, CA 91801
   (818) 570-5067

3. AMTRAK
   National R.R. Passenger Corp.
   Attn: B. R. Pohlot, Div. Engineer
   2470 E. 8th Street
   Los Angeles, CA 90021-1734
   683-6907

4. ARCO OIL & GAS COMPANY
   Attn: Gas Coordination or J.C Burch, Jr
   P. O. Box 147 Bakersfield, CA 93302
   (805) 833-4067

5. B. P. NORTH AMERICA TRADING
   Attn: Ray Wetz
   1313 North Gaffey Street
   San Pedro, CA 90731
   (213) 548-6496

6. BEVERLY HILLS, CITY OF
   Attn: Mel Odcm, Public Services Director
   450 Crescent Drive
   Beverly Hills, CA 90210
   550-4899

7. BEVERLY HILLS, CITY OF
   WATER DEPARTMENT
   Attn: Mr. E. T. Tanner, Sr., Water Serv. Supt
   450 N. Crescent Dr., Room 300
   Beverly Hills, CA 90210
   550-4859 or 550-4911

8. BURHAM CASTROL
   Attn: Gary Bryce
   1925 N.Marianna
   Los Angeles CA 90032
   265-8075

9. CALMART COMPANY
   Attn: Mike Krystkiewicz
   3200 San Fernando Rd
   Los Angeles CA 90065
   (213) 258-2777

10. CHAMPLIN PETROLEUM COMPANY
    Attn: A1 Valentine, Production
    420 Henry Ford Avenue,
    Wilmington,CA90744
    491-6990

11. CHAMPLIN PETROLEUM CO. (REFINERY)
    Attn. Kathy Bryant
    P. O. Box 920, Long Beach CA 90801
    436-4261

12. CHEVRON U.S.A., INC
    Attn: Steve Conley, Eng. Tech. 694-7065
    P. O. Box 743 La Habra, CA 90631

13. COMMUNITY REDEVELOPMENT
    Allen One  977-1610
    354 S. Spring St., Suite 600
    Los Angeles, CA 90013

14. CULVER CITY BUS LINE
    Attn: M. Zierrten, Trans, Dept
    9815 Jefferson Blvd.
    Culver City, CA 90232
    202-5791

15. CULVER CITY, CITY HALL
    Attn: John Lathrcp, City Eng
    9770 Culver Blvd
    Culver City, CA 90232-0507
    202-5791

16. DOMINGUIZ WATER CORP.
    Attn: Mr. Forsbert
    21718 S. Alameda Street
    Long Beach, CA 908
    834-2624

17. DOW CHEMICAL U.S.A
    Attn: Dennis Biscoe or Charles Lee
    305 Crenshaw Blvd.
    Torrance, CA 90503
    533-5225

18. EDGINGTON OIL COMPANY, INC.
    Attn: William J. Torlsic,
    Vice President Manufacturing
    P. O. Box 5802
    2400 E. Artesia Blvd
    Long Beach, CA 90805
    423-1465 or 636-2524
19. **EXXON COMPANY U.S.A.**
   Attn: Wade D. Cook, 805-494-2401
   Western Div. R/W & Claims Agent
   P. O. Box 5025, Thousand Oaks, CA 91359

20. **FLETCHER OIL & REFINING CO.**
    Attn: Dick Erdman, 775-3731
    P. O. Box 548 Wilmington, CA 90748

21. **FOUR CORNERS PIPELINE CO. (ARCO).**
    Attn: Victor Nix, 428-9000
    Manager of Land Services
    5900 Cherry Avenue
    Long Beach, CA 90805

22. **GATX TERMINAL CORP.**
    Attn: John Beahan, 834-4215
    Pipeline Supervisor, Berth 172
    Wilmington, CA 90744

23. **GENERAL TELEPHONE COMPANY**
    Attn: Don Haismans
    510 Park Avenue
    San Fernando, CA 91340
    (818) 365-0182 (In San Fernando)

24. **GENERAL TELEPHONE COMPANY**
    Attn: Karen L. Cornell Network Facil. Manager
    2020 Santa Monica Blvd.
    Santa Monica, CA 90404
    (805) 987-0411

25. **GLENDALE, CITY OF, PUBLIC SERVICE**
    Attn: Rodney Okamura
    119 N. Glendale Avenue
    Glendale, CA 91206
    (818) 956-2062 or (213) 395-2318

26. **GOLDEN EAGLE REFINING CO**
    Attn: Wayne Crawford, 328-6860
    P. O. Box 4885
    Carson, CA 90745

27. **GOLDEN WEST REFINING CO.**
    Attn: R. F. Dietl, Director-Engr
    P. O. Box 2128
    Santa Fe Springs, CA 90671
    921-3581

28. **HARBOR BELT LINE RAILROAD**
    Attn: Ray P. Igo, General Manager, 834-5863
    340 Water Street  P. O. Box "A"
    Wilmington, CA 90748

29. **HARBOR STEAM PLANT DWP**
    Attn: Mr. Ashbaugh, 834-7141 or 834-3444
    Island Ave and B Street, Wilmington CA 90744

30. **HAWTHORNE, CITY OF**
    Attn: A1 River (213) 970-7226
    4455 West 126th Street
    Hawthorne, CA 90205

31. **LAS VIRGENES MUN. WATER DISTRICT**
    4231 Las Virgenes Road
    Calabasas, CA 91302-1994
    (818) 880-4110

32. **L.A. COUNTY COMM. DEPT.**
    Attn: Mike Igoe, 974-2316
    500 W. Temple Street, Rm. 180
    Los Angeles, CA 90054
    974-2316

33. **L.A. COUNTY FACILITIES MNMGMT. DEPT.**
    Attn: Phil Pennington
    550 South Vermont Ave
    Los Angeles, CA 90020

34. **L.A. COUNTY FLOOD CONTROL DISTRICT**
    Attn: John J. Lowry, Permit Section
    P. O. Box 2418, Terminal Annex
    (213) 226-4208

35. **L.A. COUNTY, PUBLIC WORKS, DEPT. OF**
    Attn: Ton Tidemanson, (213) 226-8101
    1540 Alcazar Street
    Los Angeles, CA 90033

36. **L.A. COUNTY WATER WORKS**
    Attn: Mr. Thurlow
    P. O. Box 54982
    Los Angeles, CA 90054
    738-2561
37. METROPOLITAN WATER DISTRICT, THE  
Attn: Marko Buntich (213) 250-6000  
P. O. Box 54153, Terminal Annex  
Los Angeles, CA 90054  

38. MOBIL OIL CORPORATION  
Attn: Luci Swindoll, 328-2550  
Manager R/W & Claims  
West Coast Pipe Claims  
3700 W. 190th Street  
Torrance, CA 90509  

39. NATIONAL METAL AND STEEL CO.  
Attn: Pamela White, 775-3321  
691 New Dock  
P. O. Box 3406  
Terminal Island, CA 90731  

40. PACIFIC COAST GAS CO.  
Attn: Ronald Hester, 326-5317  
Superintendent of Field Operations  
1000 W. Lomita Blvd.  
Harbor City, CA 90710  

41. PHILLIPS OIL COMPANY  
Attn: Charles Althoff (714) 969-3309  
20101 Golden West  
Huntington, CA 92648  

42. CHAMPLIN PETROLEUM CO.  
AND/OR CHAMPLIN OIL CO.  
(REFINERY)  

43. SAN FERNANDO, CITY OF, ENG. DEPT.  
Attn: Rich Navarro, City Engineer (818) 365-2541  
117 McNeil Street, San fernando, CA 91340  

44. SANTA MONICA, CITY OF  
Attn: Dave Britton, Civil Engineer 458-8731  
1685 Main Street, Santa Monica, CA 90401  

45. SANTA MONICA, CITY OF  
WATER DIVISION  
Attn: John Hoagland  
P.O. Box 2200  
Santa Monica, CA 90401  
213 458 8224  

46. SHELL OIL COMPANY  
Attn: R. D. Kerick  
511 N. Brockhurst  
Anaheim, CA 92803  
(800) 447-4355 X746  

47. SHELTER MEDIA, INC  
Attn: Christy Pakkala  
2514 N. Naomi  
Burbank, CA 91504  
818 - 846-1300  

48. SO. PASADENA  
WATER DIVISION  
Attn: Clyde Beck  
825 Mission Street  
So. Pasadena, CA 91030  
(213) 799-9101 X726  

49. S.C.EDISON CO  
Attn: R. C. Fish, 491-2986  
Customer Service Department  
Long Beach, CA 90801  

50. SOUTHERN CALIFORNIA  
WATER CO  
Attn: Charles Buckner, 386-7800  
3625 W. 6th Street  
Los Angeles, CA 90020  

51. SO. PACIFIC PIPELINE INC.  
Attn: R. L. Wetzel, (213) 429-6757  
610 S. Main Street  
Los Angeles, CA 90014  

52. SOUTHERN PACIFIC  
TRANSPORTATION  
Attn: J.L. Stewart, 629-6518 (R/R)  
Engineering Department  
610 S. Main Street Room 680  
Los Angeles, CA 90014  

53. SUN EXPLORATION AND  
PRODUCTION COMPANY  
Box 55060, (805) 257-6276  
Valencia, CA 91355-0560  

54. TEXACO INC.  
Attn: Harry Chandler, 818 505-3050  
P. O. Box 3756  
10 Universal City Plaza  
Los Angeles CA 90051  

55
55. **TIME OIL COMPANY**  
Attn: Tony Dibari, 938-7151  
5150 Wilshire Blvd.  
Los Angeles, CA 90036  

**NAME CHANGES**  
Aminoil is now Phillips Oil Co  
Standard Oil is now Chevron U.S.A.  
Gulf Oil is now Chevron U.S.A.  
Bray Oil is now Burham Castrol  
GATX bought Continental  
Texaco bought Getty Oil  
West Rosecrans & Marmac  
Resources are one in the same  
(notices should be mailed to West Rosecrans)  
Superior Oil is now Mobil Oil  
Tidewater Oil Co. is now Texaco  
Consolidated Rocks is now Arco Oil & Gas Co.  
Powerine Oil is now Champlin Oil Co.

56. **TORRANCE WATER DEPARTMENT**  
Attn: Engineering Section 618-2856  
3031 Torrance Blvd  
Torrance, CA 90509-2970  

**GATX bought Continental**  
Texaco bought Getty Oil  
West Rosecrans & Marmac  
Resources are one in the same  
(notices should be mailed to West Rosecrans)  
Superior Oil is now Mobil Oil  
Tidewater Oil Co. is now Texaco  
Calmar Co Cheviot Hills Pipeline is now Arco Oil & Gas Co.

57. **UNOCAL**  
Union Oil Company of Ca.  
Attn: Arne Adams, 977-5021  
P. O. Box 7600  
Los Angeles, CA 90051  

**Superior Oil is now Mobil Oil**  
Tidewater Oil Co. is now Texaco  
Calmar Co Cheviot Hills Pipeline is now Arco Oil & Gas Co.

58. **UNION PACIFIC R.R.**  
Attn: Office of Div. Engineer  
P. O. Box 22004  
Los Angeles, CA 90022  
(818) 785-0413  

59. **U.S. ARMY CORPS OF ENGINEERS**  
Attn: Operations Branch  
P. O. Box 2711  
Los Angeles, CA 90053  
(213) 688-4925  

60. **(U.S. NAVY) DEFENSE FUEL REGION-WEST**  
Attn: Bert Alejandro  
Regional Engineer  
3171 N. Gaffey Street  
San Pedro, CA 90731  
514-6100  

61. **WEST ROSECRANS GASOLINE CO.**  
Attn: Richard Russell, Supt.  
552 West 127th Street  
Los Angeles, CA 90044  
757-9392  

62. **WESTERN FUEL OIL COMPANY**  
Attn: Larry Sullivan  
180 E. Ocean Blvd.  
Long Beach, CA 90802  
549-5957  

63. **WESTERN UNION TELEGRAPH CO.**  
Attn: F. C. Carlson Regional Manager Outside Plant  
745 S. Flower Street  
Los Angeles, CA 90017  
612-2259 or 612-2260
LIST OF CABLE TV COMPANIES
CABLE TELEVISION FRANCHISE-COMPANIES
(See Franchise Map For Area)

AREA A VALLEY CABLE TV, INC
Attn: Boni Fine, General Manager
Chatsworth, CA 91311-6975
(818) 701-6733 (Bud Winter)

AREA B SAMMONS COMMUNICATIONS, INC.
Attn: Tom Robbins, General Manager
6246 San Fernando Road
Glendale, CA 91202
(818) 246-5581

AREA C UNITED CABLE TV OF LA, INC.
Attn: William Schainker
15055 Oxnard Street
Van Nuys, CA 91411
(818) 997-0100

AREA D KING VIDEOCABLE COMPANY
Attn: Morrie Prizer, General Manager
10000 Commerce Avenue
Tujunga, CA 91042
(818) 352-4447

AREA E TELESYSTEMS/FALCON CO
Attn: Tim Wilt, General Manager
28990 Pacific Coast Highway
Malibu, CA 90265-6010
(213) 457-9758

AREA F SANTA MONICA SYSTEM
Attn: Deborah Nicholson, Gen. Mgr
2700 Pessylvania Avenue
Santa Monica, CA 90404
(213) 829-2676

AREA G SHERMAN OAKS SYSTEM
Attn: Bob Stare, Gen. Manager
15125 Ventura Blvd, Sherman Oaks, CA 91403

ARFA H EAGLE
ROCK SYSTEM
Attn: Louise Anlyan, Gen. Mgr
4342 Eagle Rock Blvd
Los Angeles, CA 90041
(213) 258-3252

AREA I COMMUNICOM, INC.
5731 Buckingham Parkway
Culver City, CA 90230
(213) 410-7100

AREA J AMERICAN CABLE SYSTEM INC
Attn: Steve Grossman, General Mgr
6382 Arizon Circle
Westchester, CA 90045

AREA K ACCESS
Attn: Jack Manore, Pro. Mngr.
11601 Wilshire Blvd
Los Angeles, CA 90025
(213) 312-5000

AREA L BUENAVISION TELECOMMUNICATIONS
Attn: Moctesuma Esparza, President
912 N. Eastern Ave Los Angeles
CA 90025
(213) 269-0391

AREA M COLEY/COLONY CABLE VISION, INC. 513-0611
Attn: Jay Van Riper, Gen. Mgr
605 East ‘G’ Street
Wilmington, CA 90748

AREA N DIMENSION CABLE TELEVISION
(TIMES MIRROR CABLE)
Attn: Tom Tomkins, Gen. Mgr
31244 Palos Verdes Dr. West
STE 207, Rancho Palos Verde
CA 90274, 541-9143

CENTURY SOUTHWEST CABLE TV
Attn Ken Gerald
4344 Eagle Rock Blvd
Los Angeles CA 90041
CONTRACTORS' LIST

A.A.A. CONSTRUCTION CO
P. O. BOX 176
Alta Loma, CA 91701
Tel.: (714) 989-4877

ALCORN FENCE CO
P. O. Box 1249
Sun Valley, CA 91353
Tel.: (818) 983-0650

ABCO GRADING & PAVING COMPANY
712 Arroyo Street
San Fernando, CA 91340
Tel.: 361-8662

ALDO'S LANDSCAPING CO
344 Temple Avenue
Long Beach, CA 90804
Tel.: 439-3070 or 434-6350

A-1 SIGNAL CO.
635 Date Avenue
Alhambra, CA 91803
Tel.: 283-0477

ALHAMBRA FOUNDRY CO
P. O. Box 471
Alhambra, CA 91802
Tel.: (818) 283-1276/289-4294

A.C. CONSTRUCTION INC. (805) 529-3220
4875 Moorpark Road
Moorpark, CA 93021

ALLEN & ALLEN, INC
P.O. BOX 8733
Los Angeles, CA 90008
Tel.: 857-5577

A & D BACKHOE RENTALS
P. O. Box 339
Homeland, CA 92348
Tel.: (818) 247-2311

A.M. CONSTRUCTION, INC.
10727 Leland Ave
Whittier, CA 90605
Tel.: 944-9761

A.E.C. EAGLE ROCK
4312 Eagle Rock Blvd.
Los Angeles, CA 90041
Tel.: 254-7384

AMERICAN LANDSCAPE, INC
7949 Deering Avenue
Canoga Park, CA 91304
Tel.: (818) 999-2041

A.E.C. LOS ANGELES
4253 Eagle Rock Blvd.
Los Angeles, CA 90065
Tel.: 255-7181

AMERICAN TREE SERVICE
2509 North Santa Fe Street
Compton, CA 90222
Tel.: 632-5123

ALBERT C. MARTIN/ASSOCIATES
811 W. 7th St., Suite 800
Los Angeles, CA 90017
Tel.: 683-1900

AMERON, INC.
P. O. BOX 3000
Monterey Park, CA 91754
Tel.: 268-4111

AKA-TANI LANDSCAPE COMPANY
15808 South Broadway
Gardena, CA 90248
Tel.: 770-2350

ALCO PIPELINE/VIC'S PIPELINE
19250 Lanark Street
Reseda, CA 91335
Tel.: (818) 993-8868

58
ARTUKOVICH, PETER, CONSTR. CO. INC.
8243 Seranata Drive
Whittier, CA 90603
Tel.: 947-4081

ARTUKOVICH, VIDO AND SON, INC.
11155 East Rush street
E1 Monte, CA 91733
Tel.: 283-0911/444-4286

GUY ATKINSON COMPANY
BOX 259
Long Beach, CA 90801
Tel.: 834-2607/775-1281

AUTOMATIC SIGNAL DIVISION LFE CORP.
2430 W. Torrance Blvd. Torrance, CA 90510
Tel.: 328-8502
B. J. CONSTRUCTION COMPANY
1360 Sunrise Drive
Monterey Park, CA 91754
Tel: 266-6479

BLM CONSTRUCTORS, INC.
9363 Hanna Ave.
Chatsworth, CA 91311
Tel.: (818) 882-9908

BACHAN IVAN CONSTRUCTION INC.
5932 West 75th Street
Los Angeles, CA 90045
Tel.: 645-2965

BAUGHMAN, SHREENAN & ASSOCIATES, INC.
20459 Valley Blvd.
Walnut, CA 91789
Tel.: (818) 965-4394

BAVIN CONSTRUCTION CO.
2240 Canonita
La Habra Heights, CA 90631
Tel.: 697-3970

BONG, CLIFFORD C. & CO.
123 N. 3rd Street
Arcadia, CA 91006
Tel.: (818) 447-4411

BRUCE PAVING COMPANY
313 West Gardena Blvd.
Gardena, CA 90248
Tel.: 321-3455

BRUTOCO ENGINEERING/CONSTRUCTION
BOX 429
Fontana, CA 92335
Albert King
Tel.: (714) 350-3535

BULLOCK CONSTRUCTION CO.
13739 Pole Street
Sylmar, CA 91342
Tel.: (818) 367-6078

STEVE BUBALO CONSTRUCTION
P. O. Box 1067
Reseda, C.A. 91364
Tel.: 883-4216
CALIFORNIA LANDSCAPE, INC.
7755 Deering Avenue
Canoga Park, 91303
Tel.: (818) 346-7543

CALIFORNIA PAVING & GRADING CO.
3250 Verdugo Rd.
Los Angeles, CA 90065
Tel.: 956-5939

CONSTRUCTION ENGINEERS
9209 Lower Azusa Road
Rosemead, CA 91770
Tel.: (818) 285-8358

CRANEVEYOR CORPORATION
1524 Potrero Avenue
South El Monte, CA
Tel.: (818) 442-1524/686-0861

TONY CRISALLI DUMP TRUCKING
1720 West El Segundo
Gardena, CA 90249
Tel.: 321-4393
-D-

D & B MAINTENANCE SERVICE
911 Pico Blvd.
Santa Monica, CA 90405
Tel.: 828-8989/4S2-4089

NICK DIDOVIC CONSTRUCTION CO.
1014 West Karen Place
Anaheim, CA 92805
Tel.: (714) 635-4674

D. G. CONCRETE CONSTRUCTION
850 Colorado Blvd., Suite 201
Los Angeles, CA 90041
Dominic Giangregorio
Tel.: 2S4-7892

DOTY CONSTRUCTION COMPANY
R. L. Smith, A Joint Venture
Box 3816
Chatsworth, CA 91313
Tel.: (818) 341-8084

D & M CONSTRUCTION CO.
A Joint Venture
P.O. Box 472
Chatsworth, CA 91311
Tel.: (818) 3S3-4860 - H. Dally
(818) 882-3517 - D. Moran

DYNO CONSTRUCTION, INC.
1212S Valley Blvd.
El Monte, CA 91732
Tel.: (818) 57S-281S

DALLY CONSTRUCTION
Herbert Dally
9725 La Canada Way
Sunland, CA 91040
Tel.: (818) 353-4860

DABCO CONSTRUCTION
David Poppin-Partner
5692 Edinger Av.
Huntington Beach, CA 92649
(714) 840-2598

DALO ENTERPRISES
BOX 207
Agoura, CA 91301
Tel.: (818) 889-0446

DAMON CONSTRUCTION COMPANY
4421 Mason Street
South Gate, CA 90280
Tel.: 564-2488

PETER C. DAVID COMPANY
13831 Newhope street
Garden Grove, CA 92643
Tel.: (714) 636-5373

DESAFOFF CONSTRUCTION CO.
P. O. Box 5515
15606 Gale Ave. #1
Hacienda Heights, CA 91745
Tel.: 961-0747
E. C. CONSTRUCTION CO.
Carl P. Peterson - dba
2213 North Chico
El Monte, CA 91733
Tel.: (818) 444-3358 or
(818) 444-9596

JAN G. EARNEST CONSTRUCTION
30 North Euclid, Suite 110
Anaheim, CA 92801
Tel.: (714) 553-3670

ENSO CONSTRUCTION, INC.
12067 Foothill Blvd.
Lakeview Terrace, CA 91342
Ms. Jeniford
Tel.: (818) 897-2667

EXCEL PAVING CO.
2230 Lemon Ave
Long Beach CA 90806
Local 715-1122, 775-8160
or 775-3938
FLEMING ENGINEERING, INC.
8281 Commonwealth Ave.
Buena Park, CA 90621
Tel.: 926-6664

M. E. FRIDRICH COMPANY
5221 Kenwood Avenue
Buena Park, CA 90621
Tel.: (714) 523-3833

FRONTIER CONCRETE CONSTRUCTION CO.
4251 East Live Oak Ave.
Arcadia, CA 91006
Robert A. Gomez-Partner
Tel.: 574-7926

FROST, G. R., INC.
18226 Highway 395
Perris, CA, 92370
Tel.: (714) 657-0633
GABI CONSTRUCTION  
311 Latchwood Lane  
La Habra, CA 90631  
Tel.: (714) 525-4393

GRANDPRIX CONCRETE, INC.  
P. O. Box 277  
Sun Valley, CA 91353  
Tel.: (818) 767-9545

GARR CONSTRUCTION INC.  
2613 W. Manchester  
Inglewood, CA 90305  
Tel.: 971-3752

GRANSTROM CONSTRUCTION CO.  
P. O. Box 2302  
Gardena, CA 90247  
Tel.: 532-4723

J.T. GARZA CONSTRUCTION CO., INC.  
15520 Vermont Ave.  
Paramount, CA 90723  
Tel.: 634-8232

GRIFFITH COMPANY  
3650 Cherry Avenue  
P. O. Box 980  
Long Beach, CA 90807  
Tel.: 595-5461

GERSTENBERGER CORPORATION  
P.O. BOX 836  
Venice, CA 90291  
Tel.: 390-3696

GUHO CORPORATION  
8333 S. Atlantic BLvd.  
Cudahy, CA 90201  
Tel.: 560-0938 1

GIBBS STANLEY S., CONSTR. CO. INC.  
17744 W. Sierra Highway  
Canyon Country  
Tel.: (818) 362-2364

GIBBS STANLEY S., CONSTR. CO. INC.  
17744 W. Sierra Highway  
Canyon Country  
Tel.: (818) 362-2364

GTLLIBRAND, P.W. CO.  
BOX 3476  
Simi Valley, CA 93063  
Tel.: (818) 340-3830/340-3902

GLOBE CONSTRUCTION COMPANY & MARTIN PLOTKIN  
2001 Mt. Vernon Ave.  
Pomona, CA 91768  
Tel.: (714) 623-3003

GLOBE CONSTRUCTION COMPANY & MARTIN PLOTKIN  
2001 Mt. Vernon Ave.  
Pomona, CA 91768  
Tel.: (714) 623-3003

GOPLEN CONSTRUCTION COMPANY  
P.O. BOX 687  
Santa Monica, CA 90406  
Tel.: 394-3711

GOSH CONSTRUCTION CORP.  
341 South McCaddin Place  
Los Angeles, CA 90020  
Tel.: 933-7279
HEALY TIBBETS CONSTRUCTION CO.
1400 West 7th Street
Long Beach, CA 90813
Tel.: 432-8487

HOAGLAND, JAMES E. CO.
3254 Cherry Avenue
Long Beach, CA 90807
P.O. Box 1947
Long Beach, CA 90801
Tel.: 424-8177

HYDRO CONDUIT
P.O. BOX 939
Corona, CA 91720
Tel.: 626-1107

HARMAN-GLADD CONSTRUCTION CO.
Gene Harman, President
1231 South La Cienega Blvd.
Los Angeles, CA 90035
Tel.: 655-9212
INA CONSTRUCTION CO.
5041 Venice Blvd.
Los Angeles, CA 90291
Tel.: 931-1525

IRISH CONSTRUCTION COMPANY
2641 River Avenue
P.O. Box 579
Rosemead, CA 91770
Tel.: (818) 238-8530

INDUSTRIAL FENCING & SUPPLY
6925 Atlantic Avenue
Long Beach, CA 90805
Tel.: 774-0234
J & R SPRINKLER COMPANY
6449 Sepulveda Blvd.
Van Nuys, CA 91411
Tel.: (818) 873-1733

F.V. JARAK CONSTRUCTION CO.
1129 Echo Park Avenue B
Los Angeles, CA 90026
Tel.: 628-3432

JAVID ENTERPRISES, INC.
2016 Desire Street
Rowland Heights, CA 91745
Mr. Khalid Javaid, President
Tel.: (818) 965-5120

FLOYD JOHNSON CONSTRUCTION
13555 Herrack Avenue
Sylmar, CA 91342
Tel.: (818) 367-5012

GEORGE JUGOVIC CONST. COMPANY
12624 Martha Street
N. Hollywood, CA 91607
Tel.: (818) 766-1813
K.E.C. COMPANY Keith E. Card,
P.O. Box 607
Corona, CA 91720
Tel.: 774-2283

KELLEY-MORAN, INC.
7252 Remmet Avenue #206
Canoga Park, CA 91303
Tel.: (818) 888-2389

PETER KIEWIK & SONS COMPANY
301 East Santa Clara St.
Arcadia, CA 91006
Tel.: (818) 445-3700

KING PUMP & DEWATERING CORP.
13206 Arctic Circle
Santa Fe Springs, CA 90670
Tel.: 921-8621

KORDICK & SON, INC.
P.O. BOX 745
Huntington Beach, CA 92646
Tel.: (714) 842-9302

KRAL, D.G., A Joint Venture
P.O. Box 190
Baldwin park, CA 91706
Tel.: (818) 445-2070

KRUSE CONSTRUCTION CO.
P.O. BOX 308
Sun Valley, CA 91353-0308
Tel.: 875-3030
LANG-MILLER DEVELOPMENT
1936 Lake Drive
Beverly Hills, CA 90210
Tel.: 550-7384

MICHAEL LAWSON CONSTRUCTION CO.
5701 N. Figueroa
Los Angeles, CA 90042
Tel.: 257-2584

LEELCO, INC.
730 S. Los Angeles Street
Glendale, CA 91204
Tel.: 245-4765

ROGER LYON
2415 Vado Drive
Los Angeles, CA 90046
Tel.: 654-0348

LOANT CONSTRUCTION
P. O. Box 6796
Buena Park, CA 90622
(714) 952-1411
MC CUTCHEON-SUPERIOR
A JOINT VENTURE
12721 Saticoy Street
North Hollywood, CA 91605
Tel.: (818) 765-2280

MC DONNELL DOUGLAS COMPANY
19503 S. Normandie Ave.
Torrance, CA 90502
Tel.: 533-7701

MC GREW CONSTRUCTION CO.
1502 Poinsetta
Santa Ana, CA 92708
Tel.: (714) 558-7421

ROBERT MC KEE
4701 San Fernando Road (West)
Los Angeles, CA 90039
Tel.: 245-7771
MADDOX & STABLER CONSTR. CO., INC.  
5200 W. Pico Blvd.  
Los Angeles, CA 90019  
Tel.: 938-6188

JOHN L. MEEK CONSTRUCTION CO.,  
1032 W. "C" Street  
Wilmington, CA 90744  
Tel.: 830-6323

MADISON PAVING COMPANY  
2450 Orange Avenue  
Signal Hill CA 90806  
Tel.: 595-6019

MERCO CONSTRUCTION COMPANY  
1707- Ruxton Lane  
Redondo Beach, CA 90278  
Tel: 722-4451

JOHN T. MALLOY  
606 N Larchmont Blvd STE 306  
Los Angeles CA 90004  
Tel: 464-2705

METKOVICH  
IVAN METKOVICH  
9227 3 rd Ave

TOM MALLOY CORP.  
14520 South Avalon Blvd  
Gardena, CA 90248  
Tel.: 770-8620

M.G.R. CONSTRUCTION COMPANY  
149 N Puente Avenue  
Brea, CA 92621  
Tel.: 691-7121

RICHARD F. MARKOTA SR.  
MARK CONSTRUCTION COMPANY  
BOX, 5056  
Mission Hills, CA 91340  
Tel.: (818) 365-6200

GEORGE MILLER CONSTRUCTION  
3032 Badini Blvd  
Los Angeles CA 90023  
Tel.: (818) 768-4600

JESSE MARTIN  
11058 Hillhaven Ave  
Tujunga, CA 91042  
Tel.: (818) 353-5886

MILLER-GRiffin, INC  
P. O. Box 1218  
Sun Valley, CA 91352  
Tel.: (818) 768-5550

MIKE MARSROVICH CONSTR. CO., INC.  
63 Alta Street  
Arcadia, CA 91006  
Tel.: 681-8093

LUKE MILOSEVICH  
3810 Hampton Road  
Pasadena, CA 91107  
Tel.: 795-4600

MASONRY ENGINEERS, INC  
2231 E. Curry Street  
Long Beach, CA 90805.  
Tel.: 774-2404

MIRAMONTES CONSTRUCTION CO  
Elco F Miramontes  
623 N. Vineland  
La Puente, CA 91744  
Tel.: (818) 960-9497

MASTER-BELT CHAIN LINK FENCE CO.  
10125 Flora Vista St.  
Bellflower, CA 90706  
Tel.: 587-9157

MENDOZA ELECTRIC  
8418 E. Compton Blvd.  
Paramount, CA 90733  
Tel.: 634-7733

J. M. MATES & SONS, INC.  
7727 Burnet Avenue  
Van Nuys, CA 91405  
Tel.: (818) 782-8832 and  
873-5404
M. P. MITROVICH
233 Longley Way
Arcadia, CA 91006
Tel.: (818) 445-4683

MLADEN BUNTICH CONST. CO.
10360 Mather Avenue
Sunland, CA 91040
Tel.: (818) 352-2709

MLADEN GRBAVAC
1113 Beaver Way
La Verne, CA or
1010 E. Las Tunas
San Gabriel, CA 91775
Tel.: 593-9461

MODERN ALLOYS, INC.
11172 Western Avenue
Stanton, CA 90680
Tel.: (714) 893-0551

B. H. MOLLETT
P. O. Box 2035
Toluca Lake, CA 91602
Tel.: (818) 763-1918

MONARCH CONSTRUCTION OF ORANGE
P. O. Box 630
Anaheim, CA 92805
Tel.: (714) 635-6181

JOHN R. MOORE
11165 Wasco Road
Garden Grove, CA 92641
Tel.: (714) 539-9704
NATIONAL WESTERN COMPANY
8599 Venice Blvd.
Los Angeles, CA 90344
Tel.: 870-6125

NELSON & BELDING CONTRACTING CO.
18625 South Broadway
Gardena, CA 90248
P. O. Box 2126
Gardena, CA 90247
Tel.: 321-6242

NEWMAN & SONS, INC.
14663 Keswick Street
Van Nuys, CA 91405
Tel.: 873-2146

NICKS, J. W, CONSTRUCTION CO.
2910 Allesandro Street
Los Angeles, CA 90039
Tel.: 666-4711

NOMAD CONSTRUCTION CO.
P. O. Box 759
Norco, CA 92860
Tel.: (714) 734-6001

NOVE BROTHERS CONSTRUCTION
226 N. Sherman Avenue, Suite "A"
Corona, CA 91720
Tel.: (714) 734-4430
-O-

OBERG CONSTRUCTION
645 Cohran
P. O. Box 747
Simi Valley, CA 93065
Tel.: (818) 883-9390

WESLEY K. OLSON, GENERAL ENGR. CONTR.
18344 Oxnard St., Suite 203
Tarzana, CA 91356
Tel.: (818) 996-2160
PADILLA, O. J. PAVING CO.
P.O. Box 517
Sun Valley, CA 91353
Tel.: (818) 767-9417

PRENTICE LANDSCAPING
18303 Soledad Canyon
Newhall, CA 91321
Tel.: (805) 252-5122

ANDREW PAPAC & SONS
2030 Santa Anita Ave.
South El Monte, CA 91733
Tel.: (818) 443-4061 or 283-4027

POWER CONSTRUCTION CO
21715 Hiawatha Street
Chatsworth, CA 91311
Tel.: (818) 998-0440

PARKACIN COMPANY & RUNJE CORP.,
A JOINT VENTURE
440 San Palo Place
Pasadena, CA 91107
Tel.: 796-0667

PASCAL & LUDWIG, INC.
1500 West Ninth Street
P. O. Box 1210
Upland, CA 91786
Tel.: (714) 981-2885

PASTRAN CONSTRUCTION CO.
4616 Richelieu Terrace
Los Angeles, CA 90032
Tel.: 222-2233

PENHALL COMPANY
1801 Penhall Way
Anaheim, CA 92803
Tel.: (818) 772-6450

PENTACO, INC.
9415 Cortada
El Monte, CA 91733
Tel.: 283-2312

PIONEER PAVING & LANDSCAPING CO.
768 No. Avenue 50
Los Angeles, CA 90042
Tel.: 256-0129

MIKE PLRICH & SONS
9316 Klingerman Street
So. El Monte, CA 91733
Tel.: 283-7852
QUICK TREE & LANDSCAPING CO.
5410 Wilshire Blvd., Ste. 210
Los Angeles, CA 90036
Tel: 930-1555
R. & L SEWERS
8815 East Compton
Paramount, CA 90723
Tel.: 531-8335

WALTER A. RASIC
2315 Lee Avenue
Arcadia, CA 91006
Tel.: (818) 447-6573

JOHN B. RIDDLE
DBA: S & R LANDSCAPE CO.
3929 Long Beach Blvd.
Long Beach, CA 90807
Tel. 426-7437

F. W. RICHTER ASSOCIATES
11 N. 5th Street
Arcadia, CA 91006
Tel.: (818) 353-2505

Rising Sun (Bill Sario)
44626 Fern Street
Lancaster, CA 93534
(805) 942-9898

GEORGE H. ROBERTSON COMPANY
3201 N. Alameda Street
Compton, CA 90222
Tel.: 638-0501

ROYSTER CONSTRUCTION CO.
4350 Palm Dale Hills Dr.
Palmdale, CA 93550
Tel.: (805) 947-3355

RVP CONSTRUCTOR
13143 San Fernando Rd.
Sylmar, CA 91342
Tel.: (818) 362-6897

RYCO CONSTRUCTION, INC.
2003 So. Averilla Avenue
San Pedro, CA 90731
Tel.: 831-6688
SANTE, ALBERT D., SEWER SERVICE  
229 East Gage Ave.  
Los Angeles, CA 90003  
Tel.: 753-0863

SECURITY PAVING COMPANY  
Attn: Albert Haltivi  
P. O. Box 1489  
9075 Glendale Blvd.  
Sun Valley, CA 91352  
Tel.: 875-1089

SHERWIN ELECTRIC SERVICE  
1500 S. Eastern Ave.  
Los Angeles, CA 90032  
Tel.: 264-6430

SOUTHWEST PAVING COMPANY, INC.  
42330 10th St.,  
West Lancaster, CA 93534  
Tel.: (805) 945-5844

SPELLEY FRANX  
13455 Venture Blvd., Ste. 236  
Sherman Oaks, CA 91423  
Tel.: (818) 981-6564

STEINY COMPANY  
221 No. Ardmore Avenue  
Los Angeles, CA 90004  
Tel.: 382-2331

R & D STONES CONSTR. CO.,  
DBA: STONES CONSTRUCTION CO.  
P. O. Box 9290  
3239 N. Verdugo Road  
Glendale, CA 91206  
Tel.: (818) 249-2085

SULLY-MILLER CONTRACTING CO.  
3000 E. South Street  
Long Beach, CA 90805  
Tel.: 531-3550 or 774-0714

SUMMIT UNDERGROUND, IN  
Attn: Jerry Shore  
14408 E. Whittier Blvd., Suite A-5  
Whittier, CA 90605  
Tel.: 698-1319
TABAR CONSTRUCTION COMPANY
22821 Cass Avenue
Woodland Hills, CA 91364
(818) 347-1563

TERRAIN, INC.
1705 Lake Street
Glendale, CA 91201
Tel.: (818) 240-8120

THOMSEN LANDSCAPE
P. O. Box 805
Woodland Hills, CA 91365
Tel.: (818) 344-0158

TOMOVICH AND DELORME
A Joint Venture
926 Durfee Avenue
South El Monte, CA 91733
Tel.: 686-1479

TUTOR-SALIBA-PERINI-SCOTT
A Joint Venture
15910 Ventura Blvd.
Encino, CA 91436
Tel.: (818) 990-9790
UNDERGROUND UTILITIES, INC.
7516 Deering
Canoga Park, CA 91304
Tel.: (818) 348-5850

U.S. PAVING, INC.
5357 Valley Blvd.
Los Angeles, CA 90032
Tel.: 223-1551

UNITED M CONSTRUCTION
2343 Parkway Drive
E1 Monte, CA
Tel.: (818) 944-3063
G. VELLA CONSTRUCTION CO., INC.
802 S. Terri Ann
West Covina, CA 91791
Tel.: (818) 331-2077

VERNON PAVING COMPANY
P. O. Box 483
Cerritos, CA 90701
Tel.: 924-2311

VICCO CONSTRUCTION INC.
Attn: Victor Campiano
2171 Pinto Street
La Verne, CA 91750
Tel.: (714) 593-9409

VINCE'S ELECTRIC CO., INC.
10953 San Fernando Road
Pacoima, CA 91331
Tel.: (818) 897-4485
C P WILLIA.MS
22138 S. Vermont Avenue
Texrrance, CA 90502
Tel.: 775-6621

WILLIAMS PAVING
851 Coronado Drive
Arcadia, CA 91006
Tel.: 445-6045

WILMINGTON LIQUID BULK TERMINAL, INC.
Attn: DicX Haney
401 S. Canal Street
Wilmington, CA 90741
Tel.: 549-0961
ZAICHER, MATT J. COMPANY
& MATT J. ZAICHER & SONS
CONSTRUCTION COMPANY
309 W. Broadway
& Glendale, CA 91204
Tel.: 245-3751

V. G. ZONVER FOUNDATION DRILLING ENGINEERING, INC.
10935 Tuxford Street Sun Valley, CA 91352 Tel.: (818) 767-3340
<table>
<thead>
<tr>
<th>ENGINEERING SECTION &amp; LOCATION</th>
<th>FUNCTION</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan Distribution, Room 856, City Hall East Stop #501</td>
<td>The Plan distribution counter disburses bid packages for Public Works construction projects. At contract award, 6 sets of construction plans are made available at this counter to successful bidder.</td>
<td>213-485-3055</td>
</tr>
<tr>
<td>Specification Section Room 860, City Hall East Stop #501</td>
<td>Prepares and assembles construction project specifications and bid packages</td>
<td>213-485-2431</td>
</tr>
<tr>
<td>Engineering information Room 800 City Hall Stop #490</td>
<td>Engineering information furnishes project location, name &amp; phone of Project Engineer. Design questions may be addressed to designers named on title block of const. Plans.</td>
<td>213-485-3455</td>
</tr>
<tr>
<td>Construction Division Room # 860 City Hall East Stop # 501</td>
<td>Provides construction management services &amp; change orders on major Projects under construction.</td>
<td>213-485-5861</td>
</tr>
<tr>
<td>Estimating Section RM 860, City Hall East Stop # 501</td>
<td>Provides project cost estimate and bid results</td>
<td>213-485-3455</td>
</tr>
<tr>
<td>Survey Division Room 835 City Hall East Stop # 904</td>
<td>Provides field survey, 48 hours notice is required on 1st call for project survey work. 24 hours' notice required on subsequent notice calls</td>
<td>213-485-3455</td>
</tr>
<tr>
<td>West Valley Survey</td>
<td>818-989-8794</td>
<td></td>
</tr>
<tr>
<td>East Valley Survey</td>
<td>818-989-8436</td>
<td></td>
</tr>
<tr>
<td>West Los Angeles Survey</td>
<td>213-478-2493</td>
<td></td>
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<tr>
<td>Harbor District</td>
<td>213-548-7680</td>
<td></td>
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<tr>
<td>Central District</td>
<td>213-485-3077</td>
<td></td>
</tr>
<tr>
<td>Change Orders Section RM 807 City Hall Stop # 490</td>
<td>Negotiations and process const. Change Orders</td>
<td>213-485-5126</td>
</tr>
<tr>
<td>Bureau of Street Lighting RM 510 City Hall East</td>
<td>Provides information on street lighting, existing and proposed construction</td>
<td>213-485-5922</td>
</tr>
<tr>
<td>Communication Services RM 1700 City Hall Stop # 459</td>
<td>Provides information on City Police signals and fire alarm system including relocations and adjustment works</td>
<td>213-485-2982</td>
</tr>
<tr>
<td>Air Raid Alarm RM 890 City Hall East Stop # 459</td>
<td>Provide design and relocation of Air Raid Alarm System Contact Paul McCarty</td>
<td>213-485-5821</td>
</tr>
<tr>
<td><strong>ENGINEERING SECTION &amp; LOCATION</strong></td>
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<tr>
<td>Contract Award Room 807 City Hall Stop #490</td>
<td>Provides information pertaining to construction project advertisement and award by Board of Public Works Contact: Al Lacuesta</td>
<td>213-485-2228</td>
</tr>
<tr>
<td>Utility Coordination Room 860 City Hall East Stop #501</td>
<td>Provides coordination between contractors and utility companies, arranges pre-bid and pre construction meetings provides Minority Business Enterprise -MBE- meetings and information. Contact Utility Coordinator</td>
<td>213-485-3891</td>
</tr>
<tr>
<td>Contract Compliance Room 909 City Hall Stop #480</td>
<td>Monitors requirements for Affirmative Action and MBE/WBE’s during construction. Contact Naomi Duran</td>
<td>213-485-5304</td>
</tr>
<tr>
<td>Department of Transportation Room 1200 Stop #725</td>
<td>Provides information pertaining to traffic pattern changes during project construction posts no parking signs. Central Area contact Fred Hamond West Valley contact Vern Varivers East Valley contact Frank Davis Harbor Area contact West Los Angeles contact</td>
<td>213-485-2284 818-989-8784 818-989-8784 213-548-7651 213-478-0731</td>
</tr>
<tr>
<td>Room 1600 City Hall</td>
<td>City Wide Public Utility Information</td>
<td>213-485-2758</td>
</tr>
<tr>
<td>B-Permits Section Room 460 City Hall Stop #503</td>
<td>Provides information on B-Permits construction in Central District Contact David Chung</td>
<td>213-485-2411</td>
</tr>
<tr>
<td>Contract Administration Room 908 City Hall Stop #480</td>
<td>Provides field inspection on all Public Works Projects The dispatcher will take messages for field inspectors during working hours. Valley Area Dispatcher Metropolitan Dispatcher</td>
<td>818-989-8335 213-485-3002</td>
</tr>
<tr>
<td></td>
<td>The following Field Supervising Inspectors are available before 9 a.m. Harbor District Mr. Frank Foster South Central District Mr. Ervin Miller West Los Angeles, Mr. Jimmy Stone</td>
<td>818-543-7691 213-485-3006 213-478-0731</td>
</tr>
<tr>
<td>ENGINEERING SECTION &amp; LOCATION</td>
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<tr>
<td>Central Division, Mr. Fred Alcantar</td>
<td>Central Division, Mr. Fred Alcantar</td>
<td>213-485-3008</td>
</tr>
<tr>
<td>East Valley, Mr. Richard Pilling</td>
<td>East Valley, Mr. Richard Pilling</td>
<td>818-989-8424</td>
</tr>
<tr>
<td>Mr. Joe Corsinita</td>
<td>Mr. Joe Corsinita</td>
<td>818-989-8424</td>
</tr>
<tr>
<td>Hyperion - Ray Morris, Alex Liswnko</td>
<td>Hyperion - Ray Morris, Alex Liswnko</td>
<td>818-989-8424</td>
</tr>
<tr>
<td>West Valley Mr. Earl Parmentor</td>
<td>West Valley Mr. Earl Parmentor</td>
<td>818-989-8796</td>
</tr>
<tr>
<td>Progress Payment, Joe Arena</td>
<td>Progress Payment, Joe Arena</td>
<td>213-485-3009</td>
</tr>
</tbody>
</table>

| Board of Public Works Room 353 City Hall Stop #465 | Provides list of subcontractors, Information on insurable surety bond requirement | 213-485-3381 |

| Central City |
|-----------------|-----------------|-----------------|
| Central Engineering City District Office 200 N Main Street Rm 700 City Hall East Stop # 494 | District Engineer | 213-485-2400 |
| | B-Permits | 213-485-2411 |
| | Engineering Service Division Engineering Permits and Public Counter | 213-485-2411 |

| Valley Engineering District Office 14410 Sylvan Street Van Nuys CA Stop # 500 | District Engineer | 818-989-8424 |
| | Engineering Permits and Public Counter | 818-989-8491 |

| Harbor Engineering | District Engineer | 213-548-7681 |
| | Engineering Permits and Public Counter | 213-548-7681 |

| West Los Angeles Engineering District 1645 Corinth Avenue Stop #499 | District Engineer | 818-478-0731 |
| | Engineering Permits and Public Counter | 818-478-0384 |