

PRIVATE USE OF PUBLIC RIGHT OF WAY – THE R-PERMIT

9.3 Standard Fees

Basic Application Fees

There are four classes of R-Permits: 1,2 and 3) approved by the City Engineer and issued over-the-counter for minor encroachments; 4) a short form Special Report that is approved by a single Commissioner of the Board; OR a full Board Report that is heard before the Board of Public Works.

For more details see [STANDARD FEES, CHARGES AND DEPOSITS](#)

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Short Form Reports Signed by a Single Commissioner

Waiver of Damages and insurance are required, as well as a single commissioner Board Report.

- 1) Private, single family residence garages
- 2) Other minor encroachments not covered by above

Full Board Reports Recommending Approval

This is for controversial requests, such as major encroachments, disputes about City Engineer recommendations, or encroachments involving neighborhood interests. A full Board Report is required along with a Waiver of Damages and insurance.

- 1) Driveway bridges
- 2) Pedestrian bridges
- 3) Underground storage tanks
- 4) Portions of a building
- 5) Structures of any kind

Full Board Reports Recommending Disapproval

- 1) All recommendations for denials
- 2) Controversial issues that require a public hearing

Testing Fees

If special testing is required to investigate an R-Permit, a fee may be charged and shall be paid under a Special Deposit Excavation Permit at the current hourly rate.

Inspection Fees

Typically, construction related to an R-Permit is minor street construction and can be permitted and inspected under an A-Permit. Please go to Chapter 4, The A-Permit, for more information.