

Bureau of Engineering
Special Order

August 21, 1996

Special Order No. 009-0996

To All: Deputy City Engineers
Division Engineers
Division Heads

Subject: **MODIFICATION OF SPECIAL ORDER NO. SO01-0291, "REPLACEMENT OF BLANKET PERMIT FOR MINOR UTILITY EXCAVATIONS BY ANNUAL PERMIT" TO PERMIT LARGER DWP WATER SERVICES**

This Special Order modifies existing Special Order No. SO01-0291 to allow the Department of Water and Power, Water System (DWP-WS) to install service connections larger than two (2) inches in diameter.

Special Order No. SO14-0886 dated August 20, 1986, established the Blanket "U" Permit for utility excavations under 100 square feet, less than five (5) feet in depth for service lines two (2) inches in diameter or less. The Blanket "U" Permit could also be used for replacing or repairing deteriorated fittings or raising valve covers, maintenance hole covers and vault lids to grade.

Special Order No. SO01-0291 dated February 1, 1991, replaced the Blanket Permit with the Annual Permit. All previous permit conditions and restrictions remained the same, but the reporting and accounting processes were revised to reflect an annual permit with a monthly report instead of a prefixed allotted number of excavations.

Ordinance No. 171105 (attached) effective July 6, 1996, removed the service connection size limitation for DWP-WS only. This will help them to better serve customers who require a simple service connection larger than two (2) inches in diameter. They have agreed to submit "*as-built*" drawings with their monthly reports for all service connections over two (2) inches in diameter so they can be plotted on our Substructure Maps. All other utility companies are still limited to a maximum of two (2) inches in diameter for service connections under their Annual Permits.

This procedural revision will have minimal effect on the permitting process and will foster the City's "*Business Friendly*" approach.

(FVB BMS RHK)

Attachment